

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS
RECORD OF PROCEEDINGS**

JANUARY 27, 2025

CALL TO ORDER

Board of County Commissioners met in regular session on January 27, 2025. The meeting was called to order by Chairman Roy Elliott at 8:30 a.m. The following were present:

Roy Elliott, Chairman
Terry McMillian, Vice Chairman
Vicki Powell, Commissioner
LaShelle Benbow, Deputy Clerk to the Board

RESOLUTION NO. 2025-9146

APPROVE DHS DISBURSEMENTS, JANUARY 24, 2025

Motion by McMillian, seconded by Powell to approve the DHS disbursements for January 24, 2025, and authorize transfer of funds in the following amount:

DHS Fund \$18,761.42

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott - Aye
McMillian - Aye
Powell - Aye

RESOLUTION NO. 2025-9147

OTHER BUSINESS OR DISCUSSION - RESPONSE TO DHSEM

The Division of Homeland Security & Emergency Management (DHSEM) conducted site visits on September 11, 2024 and November 14, 2024. We must submit a corrective action plan no later than February 9, 2025. Motion by Powell, seconded by McMillian to prepare the corrective action response to DHSEM with a completion date of August 1, 2025.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott - Aye
McMillian - Aye
Powell - Aye

RESOLUTION NO. 2025-9148

OTHER BUSINESS OR DISCUSSION - CONTRACT & PROCUREMENT POLICY

The Division of Homeland Security & Emergency Management conducted site visits on September 11, 2024 and November 14, 2024. The visit pointed out that our Contract and Procurement Policy had a number of deficiencies. Due to the complexity of State and Federal grant regulations it was decided it would be best to outsource this revision of this policy and procedure. Two different law firms were discussed. It was decided that we will ask Kanthaka Group to prepare this for us. Motion by Powell, seconded by McMillian to request Kanthaka Group to review our current Contract and Procurement Policy, and to revise it to meet all Federal and State requirements.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott - Aye
McMillian - Aye
Powell - Aye

MONTHLY PRISON MEETING

The board conducted the monthly prison meeting with a representative of Crowley County Correctional Facility. No representatives attended from Arkansas Valley Correctional Facility. Those in attendance were:

Commissioners: Elliott. McMillian and Powell

Deputy Clerk to the Board: LaShelle Benbow

CCCF: Assistant Warden Steve Brown

Lobbyist: Joan Andrew Green Turner

CCCF: the current bed count is 1,499. CCCF recently received their ACA accreditation certificate. Currently, they have a class of 16 who will graduate in February, of which 12 are correctional officers. This will leave the facility with 10 correctional officer vacancies. They are looking for a GED instructor, mental health coordinators, and drug and alcohol treatment professionals. They continue to focus on retention. The wastewater lagoon dredging project was completed last week and it is fully up and running. 2025 projects include replacing the kitchen floor, upgrading the greenhouse, and full-facility upgrade of the fire alarm system and lighting. McMillian informed him that neighboring civilians have complained about the prairie dog problem. Brown stated that the USDA guy had visited the prison regarding the prairie dogs. He will follow up on that visit to see what was discussed.

No further business appearing, the meeting was recessed.

ATTEST:

Melinda Carter, County Clerk

Roy Elliott, Chairman