

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

NOVEMBER 18, 2024

**CALL TO ORDER**

Board of County Commissioners met in regular session on November 18, 2024. The meeting was called to order by Chairman Roy Elliott at 9:00 a.m. The following were present:

Roy Elliott, Chairman  
Terry McMillian, Vice Chairman  
Blaine Arbuthnot, Commissioner  
LaShelle Benbow, Deputy Clerk to the Board

**RESOLUTION NO. 2024-9062**

**RATIFY LETTER AUTHORIZING KRISTAL GALLEGOS TO HAVE ONLINE BANKING ACCESS AND CASH MANAGEMENT CAPABILITIES**

Motion by Arbuthnot, seconded by McMillian to ratify a letter authorizing Krystal Gallegos to have online banking access and cash management capabilities.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-9063**

**APPROVE THE PUBLICATION OF A NOTICE OF BUDGET CONTINGENCY FOR FUND 20**

Motion by Arbuthnot, seconded by McMillian to approve the publication of the following notice:

NOTICE OF BUDGET CONTINGENCY  
(Pursuant to 29-1-106, C.R.S.)

NOTICE is hereby given that a proposed contingency budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2024; a copy of such proposed contingency budget has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed contingency budget will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on December 10, 2024 at 8:30 a.m.

Any interested elector of Crowley County may inspect the proposed contingency budget and file or register any objections thereto at any time prior to the final adoption of the contingency budget on December 10, 2024, at 8:30 a.m.

Summary of Budget Contingency:

RESOLUTION FOR BUDGET CONTINGENCY  
(Pursuant to Section 29-1-111, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, in 2024, Crowley County pledged an in-kind match for the Ordway East Infrastructure Grant which included the development and chip and seal of roadways in a new housing area. Excess chips and gravel had to be purchased for this project. Additionally, a winter storm in early November brought a large amount of snow. Additional gravel will need to be purchased to repair such roadways;

AND WHEREAS, this contingency could not have been reasonably foreseen at the time of the adoption of the budget;

AND WHEREAS, the money to finance this contingency is available in the same fund in the form of unrestricted surpluses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2024 appropriation for the Road & Bridge fund, Chips account 20.620.51227, is hereby increased from \$57,000 to \$71,370 including the contingency.

Section 2. That the 2024 appropriation for the Road & Bridge fund, Gravel account 20.620.51228, is hereby increased from \$100,000 to \$130,000 including the contingency.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye

McMillian-----Aye

Arbuthnot-----Aye

**RESOLUTION NO. 2024-9064**

**APPROVE COOPERATIVE SERVICE AGREEMENT BETWEEN CROWLEY COUNTY AND UNITED STATES DEPARTMENT OF AGRICULTURE, ANIMAL AND PLANT HEALTH INSPECTION SERVICE, AND WILDLIFE SERVICES**

Motion by McMillian, seconded by Arbuthnot to approve the Cooperative Service Agreement between Crowley County and United States Department of Agriculture, Animal and Plan Health Inspection Service, and Wildlife Services. The agreement is effective on January 1, 2025 through December 31, 2029. The shared cost to be paid by the County is \$23,137.05 per year.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye

McMillian-----Aye

Arbuthnot-----Aye

**RESOLUTION NO. 2024-9065**

**APPROVE RESOLUTION APPROVING THE DEPARTMENT OF LOCAL AFFAIRS ENERGY/MINERAL IMPACT ASSISTANCE FUND GRANT FOR CROWLEY COUNTY REGIONAL COMPREHENSIVE PLAN**

Motion by Arbuthnot, seconded by McMillian to approve the following resolution:

**RESOLUTION APPROVING THE DEPARTMENT OF LOCAL AFFAIRS ENERGY/MINERAL IMPACT ASSISTANCE FUND GRANT FOR CROWLEY COUNTY REGIONAL COMPREHENSIVE PLAN**

WHEREAS, the Crowley County Board of County recognizes the need to complete a Comprehensive Plan for Crowley County and the municipalities of Crowley, Ordway, Onley Springs, and Sugar City ("Municipalities"), and

WHEREAS, Crowley County received letters of support from each Municipalities agreeing to participate in a Regional Comprehensive Planning effort, and

WHEREAS, Crowley County recognizes the importance regional planning for the future growth and economic development of the County and its municipalities, and

WHEREAS, the comprehensive plan will incorporate sub area plans for each of the Municipalities to address each communities' needs for future infrastructure and projects, and

WHEREAS, Crowley County Board of has budget a local match of \$100,000.00 on behalf of the County and the Municipalities in 2025 for Department of Local Affairs (“DOLA”) Energy/Mineral Impact Assistance Fund Grant to complete the Crowley County Regional Comprehensive Plan, and

NOW THEREFORE BE IT RESOLVED, Crowley County Board of County Commissioners authorizes the submittal of the Energy/Mineral Impact Assistance Fund Grant for the Crowley County Regional Comprehensive Plan and to be the fiscal agent for the administration of the grant with DOLA.

READ, MOVED, and ADOPTED this 18th day of November 2024.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-9066**

**APPROVE SPECIAL DISBURSEMENT, NOVEMBER 14, 2024**

Motion by Arbuthnot, seconded by McMillian to approve the special disbursement for November 14, 2024, and authorize transfer of funds in the following amounts:

General Fund \$50,153.50

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-9067**

**OTHER DISCUSSION - SHERYL RAGSDALE**

Sheryl Ragsdale, board member with the Town of Crowley, spoke to the Board of County Commissioners about the fuel costs incurred by the District 1 Fire Department. Normally, they budget \$1,000 per year but they have already reached \$1,700 and expect it to exceed \$2,000. The Town of Crowley is requesting the County to contribute \$2,000 to them to assist with the 2025 fuel expenses.

Motion by Elliott, seconded by McMillian to remit payment to the Town of Crowley in January 2025 for the amount of \$2,000 to assist with the fire department fuel expense.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

No further business appearing, the meeting was recessed.

ATTEST:

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Melinda Carter, County Clerk

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Roy Elliott, Chairman