

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

AUGUST 19, 2024

**CALL TO ORDER**

Board of County Commissioners met in regular session on August 19, 2024. The meeting was called to order by Chairman Roy Elliott at 9:00 a.m. The following were present:

Roy Elliott-----Chairman  
Terry McMillian-----Vice Chairman  
Blaine Arbuthnot-----Commissioner  
LaShelle Benbow-----Deputy Clerk to the Board

**RESOLUTION NO. 2024-8971**

**APPROVE PUBLICATION OF NOTICE OF SUPPLEMENTAL BUDGET FOR SOUTHEAST REGION ALL HAZARDS BOARD FUND 32**

Motion by Arbuthnot, seconded by McMillian to approve the publication of the following notice:

**NOTICE OF SUPPLEMENTAL BUDGET  
(Pursuant to 29-1-106, C.R.S.)**

NOTICE is hereby given that a proposed supplemental budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2024; a copy of such proposed supplemental budget has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed supplemental budget will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on September 16, 2024 at 8:30 a.m.

Any interested elector of Crowley County may inspect the proposed supplemental budget and file or register any objections thereto at any time prior to the final adoption of the supplemental budget, September 16, 2024, at 8:30 a.m.

Summary of Supplemental Budget:

**RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION  
(Pursuant to Section 29-1-109, C.R.S.)**

**A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.**

WHEREAS, Crowley County agreed to be the Fiscal Agent for the Southeast Region All Hazards Board. State Homeland Security Program grants were applied for and awarded to Crowley County in late 2023.

The receipt of funds from the State Homeland Security Program grants was not assured at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2024 appropriation for the SE Region All Hazards Board fund 32, account 32.801.51881 M & A Services, is hereby increased from \$0.00 to \$16,646 for the following purpose of covering the salary and benefits of the Fiscal Agent and Coordinator, operating/planning expenses and supplies, and travel/lodging expenses related to the 21SHS24SER-2 grant.

Section 2. That the 2024 appropriation for the SE Region All Hazards Board fund 32, account 32.801.52011 Equipment, is hereby increased from \$0.00 to \$92,522 for the following purpose of purchasing equipment related to the projects described in the 21SHS24SER-2 grant.

Section 3. That the 2024 appropriation for the SE Region All Hazards Board fund 32, account 32.802.51881 M & A Services, is hereby increased from \$0.00 to \$10,122 for the following purpose of covering the salary and benefits of the Fiscal Agent and Coordinator related to the 22SHS24SER-2 grant.

Section 4. That the 2024 appropriation for the SE Region All Hazards Board fund 32, account 32.802.52011 Equipment, is hereby increased from \$0.00 to \$80,000 for the following purpose of purchasing equipment related to the projects described in the 22SHS24SER-2 grant.

Crowley County Board of County Commissioners  
Roy Elliott, Chairman  
Terry McMillian  
Blaine Arbuthnot

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8972**

**APPROVE PUBLICATION OF NOTICE OF BUDGET CONTINGENCY FOR CONSERVATION TRUST FUND 60**

Motion by Arbuthnot, seconded by McMillian to approve the publication of the following notice:

**NOTICE OF BUDGET CONTINGENCY**  
(Pursuant to 29-1-106, C.R.S.)

NOTICE is hereby given that a proposed contingency budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2024; a copy of such proposed contingency budget has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed contingency budget will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on September 16, 2024 at 8:30 a.m.

Any interested elector of Crowley County may inspect the proposed contingency budget and file or register any objections thereto at any time prior to the final adoption of the contingency budget on September 16, 2024, at 8:30 a.m.

Summary of Budget Contingency:

**RESOLUTION FOR BUDGET CONTINGENCY**  
(Pursuant to Section 29-1-111, C.R.S.)

**A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.**

WHEREAS, our Conservation Trust Fund experienced several unanticipated expenditures which included upgrades to the public rifle range and Lake Meredith awning structures.

WHEREAS, this contingency could not have been reasonably foreseen at the time of the adoption of the budget;

AND WHEREAS, the money to finance this contingency is available in the same fund in the form of unrestricted surpluses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2024 appropriation for the Conservation Trust Fund, line number 60.660.51004 Shooting Range Project is hereby increased from \$750.00 to \$3,000 including the contingency.

Section 2. That the 2024 appropriation for the Conservation Trust Fund, line number 60.660.51006 Lake Expense is hereby increased from \$2,500 to \$20,000 including the contingency.

Crowley County Board of County Commissioners  
Roy Elliott, Chairman  
Terry McMillian  
Blaine Arbuthnot

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:  
Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8973**

**APPROVE PUBLICATION OF NOTICE OF SUPPLEMENTAL BUDGET FOR GENERAL FUND 10**

Motion by McMillian, seconded by Arbuthnot to approve the publication of the following notice:

NOTICE OF SUPPLEMENTAL BUDGET  
(Pursuant to 29-1-106, C.R.S.)

NOTICE is hereby given that a proposed supplemental budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2024; a copy of such proposed supplemental budget has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed supplemental budget will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on September 16, 2024 at 8:30 a.m.

Any interested elector of Crowley County may inspect the proposed supplemental budget and file or register any objections thereto at any time prior to the final adoption of the supplemental budget, September 16, 2024, at 8:30 a.m.

Summary of Supplemental Budget:

RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION  
(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS; in 2024, Crowley County was awarded two grants:

- We were awarded an Energy/Mineral Impact Assistance Fund grant in the amount of \$600,000 to be used to complete the construction of a new administration building.
- We were awarded a Local Planning Capacity grant in the amount of \$250,000 to be used for the multijurisdictional project "Southeast Colorado Regional Housing Authority Director".

The receipt of grant awards was not assured at the time of the adoption of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2024 appropriation for the General Fund 10, account 10.500.52000 Capital Outlay is hereby increased from \$0.00 to \$780,000 for the following purpose: construction of a new annex building.

Section 2. That the 2024 appropriation for the General Fund 10, account 10.500.51100 Contracted Services is hereby increased from \$0.00 to \$75,000 for the following purpose: salary, benefits, training, travel expenses, and program support for a Regional Housing Authority Director.

Crowley County Board of County Commissioners  
Roy Elliott, Chairman  
Terry McMillian  
Blaine Arbuthnot

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:  
Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8974**

**APPROVE PUBLICATION OF NOTICE OF BUDGET CONTINGENCY FOR GENERAL FUND 10**

Motion by McMillian, seconded by Arbuthnot to approve the publication of the following notice:

NOTICE OF BUDGET CONTINGENCY  
(Pursuant to 29-1-106, C.R.S.)

NOTICE is hereby given that a proposed contingency budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2024; a copy of such proposed contingency budget has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed contingency budget will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on September 16, 2024 at 8:30 a.m.

Any interested elector of Crowley County may inspect the proposed contingency budget and file or register any objections thereto at any time prior to the final adoption of the contingency budget on September 16, 2024, at 8:30 a.m.

Summary of Budget Contingency:

RESOLUTION FOR BUDGET CONTINGENCY  
(Pursuant to Section 29-1-111, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, Crowley County experienced some unanticipated expenditures related to building repairs to the 232 Main Street Location, over budget on the jail cell construction project, over budget on the Ordway East Housing Infrastructure project, and a partnership with the Lower Arkansas Valley Area Agency on Aging to construct a new senior center building in Olney Springs; and

WHEREAS, this contingency could not have been reasonably foreseen at the time of the adoption of the budget; and

WHEREAS, the money to finance these contingencies are available in the same fund in the form of unrestricted surpluses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2024 appropriation for the General Fund 10, account 10.535.52000 Capital Outlay is hereby increased from \$0.00 to \$64,005.

Section 2. That the 2024 appropriation for the General Fund 10, account 10.511.52000 Capital Outlay is hereby increased from \$100,000 to \$245,000.

Section 3. That the 2024 appropriation for the General Fund 10, account 10.528.52000 Capital Outlay is hereby increased from \$0.00 to \$200,000.

Section 4. That the 2024 appropriation for the General Fund 10, account 10.543.59533 EIAF 9516 Expenditures is hereby increased from \$23,000 to \$66,000.

Crowley County Board of County Commissioners  
Roy Elliott, Chairman  
Terry McMillian  
Blaine Arbuthnot

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8975**

**APPROVE SECURE TRANSPORTATION SERVICE LICENSE AND SECURE TRANSPORTATION VEHICLE PERMIT FOR DC SECURITY & INVESTIGATIVE SERVICES**

Motion by Arbuthnot, seconded by McMillian to approve the Secure Transportation Service License and Secure Transportation Vehicle Permit for DC Security & Investigative Services. The license is valid for a period beginning on the 12th day of August 2024 and ending on the 11th day of August 2027, unless this license is revoked sooner as provided by law. The permit is valid for a period beginning on the 12th day of August 2024 and ending on the 11th day of August 2025, unless this permit is revoked sooner as provided by law.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8976**

**APPROVE SPECIAL PAYROLL, AUGUST 15, 2024**

Motion by Arbuthnot, seconded by McMillian to approve the disbursements for a special payroll on August 15, 2024, and authorize transfer of funds in the following amounts:

General Fund \$3,793.20

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye  
McMillian-----Aye  
Arbuthnot-----Aye

**RESOLUTION NO. 2024-8977**

**APPROVE SPECIAL PAYROLL BENEFIT DISBURSEMENT, AUGUST 15, 2024**

Motion by McMillian, seconded by Arbuthnot to approve the special payroll benefit disbursements for August 15, 2024, and authorize transfer of funds in the following amount:

General Fund \$807.18

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye

McMillian-----Aye

Arbuthnot-----Aye

**RESOLUTION NO. 2024-8978**

**OTHER BUSINESS OR DISCUSSION - REQUEST FOR PROPOSALS COURT FACILITIES FEASIBILITIES STUDY**

Elliott mentioned that he had sent out Requests for Proposals to provide a court facilities feasibility study. Only one firm submitted a proposal. Reynolds Ash & Associates submitted a proposal to conduct a court facilities feasibility study for an estimated fee of \$64,520.

Motion by Arbuthnot, seconded by McMillian to accept the proposal from Reynolds Ash & Associates.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Elliott-----Aye

McMillian-----Aye

Arbuthnot-----Aye

No further business appearing the meeting was recessed.

ATTEST:

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Melinda Carter, County Clerk

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Roy Elliott, Chairman