

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS
RECORD OF PROCEEDINGS**

JANUARY 31, 2024

CALL TO ORDER

Board of County Commissioners met in regular session on January 31, 2024. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman
Roy Elliott-----Vice Chairman
Terry McMillian-----Commissioner
LaShelle Benbow-----Deputy Clerk to the Board

RESOLUTION NO. 2024-8808

APPROVE SPECIAL DISBURSEMENT, JANUARY 23, 2024

Motion by Elliott, seconded by McMillian to approve the special disbursement for January 23, 2024, and authorize transfer of funds in the following amount:

EMS/Fire Fund \$35,426.75

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2024-8809

RATIFY LETTER OF INTENT TO PARTICIPATE IN SOUTHEAST REGION MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Motion by McMillian, seconded by Elliott to approve our Letter of Intent to Participate in the Southeast Region Multi-Jurisdictional Hazard Mitigation Plan.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2024-8810

RATIFY FUNDING MATCH COMMITMENT LETTER FOR PARTICIPATING IN THE MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Motion by Elliott, seconded by McMillian to approve our Funding Match Commitment Letter in the amount of 1/6 of the total cost for development of the Southeast Regional 2024 Hazard Mitigation Plan.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2024-8811

APPROVE 2024 SUGAR CITY SENIOR CENTER APPOINTED OFFICERS

Motion by McMillian, seconded by Elliott to approve the following officers for the Sugar City Senior Center:

- Amy Vudures - President
- Mary Young - Vice President
- Mary Medina - Secretary
- Lucile Nichols - Treasurer

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

- Arbuthnot-----Aye
- Elliott-----Aye
- McMillian-----Aye

RESOLUTION NO. 2024-8812

APPROVE DHS DISBURSEMENTS, JANUARY 25, 2024

Motion by Elliott, seconded by McMillian to approve the DHS disbursements for January 25, 2024, and authorize transfer of funds in the following amount:

DHS Fund \$15,837.32

Upon Motion duly made and seconded the foregoing resolution was adopted by the following vote:

- Arbuthnot-----Aye
- Elliott-----Aye
- McMillian-----Aye

RESOLUTION NO. 2024-8813

APPROVE JANUARY 2024 PAYROLL

Motion by McMillian, seconded by Elliott to approve the disbursements for January 2024 payroll, and authorize transfer of funds in the following amounts:

- General Fund \$92,726.33
- Road and Bridge Fund \$26,544.54
- EMS Fire Fund \$2,517.62
- Ambulance Fund \$12,160.62
- DHS Fund \$47,263.57
- Conservation Trust Fund \$14.76

Total Disbursement \$181,227.44

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

- Arbuthnot-----Aye
- Elliott-----Aye
- McMillian-----Aye

RESOLUTION NO. 2024-8814

APPROVE PAYROLL BENEFIT DISBURSEMENTS, JANUARY 31, 2024

Motion by Elliott, seconded by McMillian to approve the payroll benefit disbursements for January 31, 2024, and authorize transfer of funds in the following amounts:

- General Fund \$67,823.31
- Road and Bridge Fund \$18,184.40
- EMS Fire Fund \$2,667.47

Ambulance Fund \$6,631.39
DHS Fund \$37,804.77
Conservation Trust Fund \$2.97

Total Disbursement \$133,214.31

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2024-8815

APPROVE DISBURSEMENTS, JANUARY 31, 2024

Motion by McMillian, seconded by Elliott to approve the disbursements for January 31, 2024, and authorize transfer of funds in the following amounts:

General Fund \$29,053.47
Road and Bridge Fund \$15,845.36
EMS Fire Fund \$5,913.91
Ambulance Fund \$2,803.08
Water Fund \$482.79
DHS Fund \$640.00
Conservation Trust Fund \$833.33
SECOR Fund \$14,166.74

Total Disbursements \$69,166.74

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2024-8816

APPROVE SECRETAC DISBURSEMENTS, JANUARY 31, 2024

Motion by Elliott, seconded by McMillian to approve the SECRETAC disbursements for January 31, 2024, and authorize transfer of funds in the following amount:

SECRETAC Fund \$11,583.33

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2024-8817

APPROVE ANNUAL DISBURSEMENTS, JANUARY 31, 2024

Motion by McMillian, seconded by Elliott to approve the annual disbursements for January 31, 2024, and authorize transfer of funds in the following amounts:

General Fund \$2,440.88
Conservation Trust Fund \$6,000.00

Total Disbursements \$8,440.88

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2024-8818

APPROVE BACKDATE DISBURSEMENTS, JANUARY 31, 2024

Motion by McMillian, seconded by Elliott to approve the backdate disbursements for January 31, 2024, and authorize transfer of funds in the following amounts:

General Fund \$1,931.42

Road and Bridge Fund \$1,852.65

EMS Fire Fund \$57.24

Ambulance Fund \$4,013.48

Water Fund \$608.91

DHS Fund \$236.00

Total Disbursements \$8,699.70

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2024-8819

APPROVE GRANT WRITING SERVICE AGREEMENT BETWEEN CROWLEY COUNTY AND SOUTHERN COLORADO ECONOMIC DEVELOPMENT

Motion by Elliott, seconded by McMillian to approve the Grant Writing Service Agreement between Crowley County and Southern Colorado Economic Development District.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

PLANNING & ZONING HEARING

The board conducted a planning and zoning hearing. Those present were:

Commissioners: Arbuthnot, Elliott and McMillian

Deputy Clerk to the Board: LaShelle Benbow

Planning & Zoning Administrator: Matt Carter was absent from the meeting.

Audience: Sue Ann Lowery and Mary Walter

RESOLUTION NO. 2024-8820

SUBDIVISION EXEMPTION REQUEST, MARY WALTER, FILE NO. 2024-01

Mary Walter wishes to separate 15 acres m/l from an existing 259.3-acre parcel. The proposed 15-acre parcel is located on the east Boundary of Padilla Produce property, on the south Side of County Road C, just east of Highway 207. The property will be used for the construction of a stick built home for her granddaughter. The Crowley County Planning and Zoning Commission heard the request on January 22, 2024, and recommended approval by the Board, subject to a new survey being completed, the recording of the new survey, observing all existing easements and right of ways, installing a culvert if necessary, and paying all future taxes and fees. The resolution follows:

RESOLUTION
(APPROVING SUBDIVISION EXEMPTION)
CROWLEY COUNTY FILE NO. 2024-01

WHEREAS, Mary Walter has filed a request for Subdivision Exemption with the Crowley County Planning and Zoning Commission concerning certain property located in Crowley County, Colorado.

WHEREAS, a hearing was held before the Crowley County Planning and Zoning Commission concerning this request on 01/22/2024; and

WHEREAS, the Crowley County Planning and Zoning Commission has recommended to the Crowley County Commissioners that said request be approved.

NOW THEREFORE, the following resolution is hereby adopted by the Board of County Commissioners of Crowley County, Colorado.

1. The Subdivision Exemption request of Mary Walter is hereby approved.
2. The real property which is the subject of this resolution is described as follows: East of the intersections of County Road C and Highway 207, adjacent to Padilla Produce on South side of County Road C.

The property is also known as:

Section: 12 Township: 22 Range: 58 NE1/4 EXCEPT 20A & EXCEPT NW1/4NE1/4-NW1/4, N1/2N1/2SW1/4— EXCEPT 3A, 6.05A, 7.42A AND 25.28A by M & B in NW1/4 Crowley County, Colorado. (Parcel #10500193)

3. This resolution is approved and the real property which is the subject of this resolution for division is granted subject to the following conditions:
 - 1) Any and all health department requirements are to be complied with in their entirety.
 - 2) Crowley County Building Codes, if applicable, are to be complied with in their entirety.
 - 3) One certified copy of the survey shall be recorded with the Crowley County Clerk and Recorder and a second copy filed with the Land Use Administrator.

4. Other requirements:

Water source mark when applicable - yes

Required Access Road mark when applicable - yes

Sewer System mark when applicable - yes

Motion by McMillian, seconded by Elliott to approve the subdivision exemption request by Mary Walter, File No. 2024-01, subject to the completion of and recording of the new survey, installation of a culvert if necessary, observing all existing easements and right of ways, and paying all future taxes and fees.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

No further business appearing the meeting was recessed.

ATTEST:

Melinda Carter, County Clerk

Blaine Arbuthnot, Chairman