

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS
RECORD OF PROCEEDINGS**

NOVEMBER 27, 2023

CALL TO ORDER

Board of County Commissioners met in regular session on November 27, 2023. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman
Roy Elliott-----Vice Chairman
Terry McMillian-----Commissioner
LaShelle Benbow-----Deputy Clerk to the Board

PUBLIC HEARING - PROPOSED BUDGETARY TRANSFER AND SUPPLEMENTAL BUDGET

The Board opened the public hearing for the proposed resolutions for budgetary transfer and supplemental budget and appropriation. There were no community members present and the Board has received no written or verbal comments from the public.

RESOLUTION NO. 2023-8740

APPROVE RESOLUTION FOR BUDGETARY TRANSFER

Motion by Elliott, seconded by McMillian to approve the following budgetary transfer:

RESOLUTION FOR BUDGETARY TRANSFER
(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, there is a need to transfer budgeted and appropriated moneys from one fund to another fund.

WHEREAS, on August 31, 2023, under Resolution No. 2023-8676, Crowley County approved being the Fiscal Agent for the Southeast Region All Hazards Board. Projects and activities of this Board are funded by the State Homeland Security Program. Expenditures are paid up front and reimbursements are then requested from the State.

WHEREAS, no budget may show expenditures in excess of available revenues plus beginning fund balances (Section 29-1-103(2), C.R.S). To avoid a violation of statute, funds are going to be transferred from General Fund to SE Region All Hazards Board Fund.

AND WHEREAS, when Crowley County ceases to be the Fiscal Agent for the Southeast Region All Hazards Board, the same amount of funds will be paid back (returned) to the Crowley County General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the sum of \$50,000 is hereby transferred from the General Fund 10, account 10.100.13063 Due From Other Fund to the SE Region All Hazards Board Fund 32, account 32.200.21900 Due to Other Funds.

Section 2. That the 2023 appropriation for the SE Region All Hazards Board Fund 32, is hereby increased from \$0.00 amount to \$50,000 for the following purpose: to provide initial funds to be able to purchase project expenditures.

ADOPTED, this 27th day of November 2023.

Upon Motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2023-8741

APPROVE RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION

Motion by Elliott, seconded by McMillian to approve the following supplemental budget:

RESOLUTION FOR SUPPLEMENTAL BUDGET AND APPROPRIATION

(Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, on August 31, 2023, under Resolution No. 2023-8676, the Board of County Commissioners approved Crowley County to be the Fiscal Agent for the Southeast Region All Hazards Board. The receipt of the grant revenues as Fiscal Agent was not assured at the time of the adoption of the budget.

AND WHEREAS, Crowley County has been awarded \$236,887 in grant proceeds from the 2023 State Homeland Security Program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2023 appropriation for the SE Region All Hazards Board Fund, 23SHS24SER Grant Funds, line number 32.803.2027 is hereby increased from \$0 to \$236,887 for the following purpose: to record any grant funds which have been paid to us for eligible purchases made under the grant.

Section 2. That the 2023 appropriation for the SE Region All Hazards Board Fund, 23SHS24SER Grant, line number 32.803.51881 M & A Services is hereby increased from \$0 to \$11,844 for the following purpose: to cover any cost incurred on or after the approval date of the corresponding grant, for any eligible management and administration costs.

Section 3. That the 2023 appropriation for the SE Region All Hazards Board Fund, 23SHS24SER Grant, line number 32.803.52011 Equipment is hereby increased from \$0 to \$225,043 for the following purpose: to cover any cost incurred on or after the approval date of the corresponding grant, for any eligible project equipment.

ADOPTED, this 27th day of November 2023.

Upon Motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

PUBLIC HEARING - PROPOSED AMENDMENTS TO THE CROWLEY COUNTY PLANNING AND ZONING MANUAL

The Board opened the public hearing for the proposed resolution for amendments to the Crowley County Planning and Zoning Manual. There were no community members present and the Board has received no written or verbal comments from the public.

RESOLUTION NO. 2023-8742

APPROVE RESOLUTION OF ADOPTION OF AMENDMENTS TO THE CROWLEY COUNTY PLANNING AND ZONING MANUAL

Motion by McMillian, seconded by Elliott to approve the following resolution:

RESOLUTION OF ADOPTION OF AMENDMENTS TO THE CROWLEY COUNTY PLANNING AND ZONING MANUAL

WHEREAS, the Crowley County Board of County Commissioners recognizes the need to update and amend the Crowley County Planning and Zoning Manual ("Manual") from time to time, and

WHEREAS, Crowley County received from the Department of Local Affairs ("DOLA") an Affordable Housing Development Incentives Grant to adopt qualified strategies for the creation of affordable housing, and

WHEREAS, a Public Hearing was advertised and held before the Crowley County Board of County Commissioners on November 27, 2023, for the purpose of the review and possible adoption of the amendments in the Manual, and

NOW THEREFORE BE IT RESOLVED, the following Section of the Crowley County Planning and Zoning Manual had the following change made to the Manual,

SECTION 7. ADMINISTRATION.

C. Use by Review, Variances and Zoning Changes. All applications for uses by review, variances and/or zoning changes shall be referred by the Land Use Administrator to the Crowley County Planning Commission within thirty (30) days after the application has been completed and said Commission shall consider such application at its next regular meeting. (ADDED) Applications for affordable housing projects shall be expediated to the next available agenda and a decision render with ninety (90) days unless the applicant files for an extension.

THAT, this amendment is hereby incorporated into the amended Crowley County Planning and Zoning Manual effective November 28, 2023, and

THAT, the Board of County Commissioners finds these amendments necessary for the health, safety, and welfare of the residents of Crowley County, Colorado.

READ, MOVED, and ADOPTED this 27th day of November 2023.

Upon Motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2023-8743

APPROVE DHS DISBURSEMENTS, NOVEMBER 22, 2023

Motion by Elliott, seconded by McMillian to approve the DHS disbursements for November 22, 2023, and authorize transfer of funds in the following amount:

DHS Fund \$23,390.06

Upon Motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

RESOLUTION NO. 2023-8744

APPROVE NOVEMBER 2023 PAYROLL

Motion by McMillian, seconded by Elliott to approve the disbursements for November 2023 payroll, and authorize transfer of funds in the following amounts:

General Fund \$89,987.23
Road and Bridge Fund \$24,496.67
EMS Fire Fund \$2,381.02
Ambulance Fund \$10,183.72
DHS Fund \$38,878.70

Total Disbursement \$165,927.34

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2023-8745

APPROVE PAYROLL BENEFIT DISBURSEMENTS, NOVEMBER 22, 2023

Motion by Elliott, seconded by McMillian to approve the payroll benefit disbursements for November 22, 2023, and authorize transfer of funds in the following amounts:

General Fund \$66,529.07
Road and Bridge Fund \$18,451.60
EMS Fire Fund \$2,555.96
Ambulance Fund \$5,754.76
DHS Fund \$32,329.44

Total Disbursement \$125,620.83

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2023-8746

APPROVE SPECIAL DHS NOVEMBER 2023 PAYROLL

Motion by McMillian, seconded by Elliott to approve the disbursements for a special DHS November 2023 payroll, and authorize transfer of funds in the following amounts:

DHS Fund \$1,660.36

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Aye
McMillian-----Aye

RESOLUTION NO. 2023-8747

APPROVE SPECIAL PAYROLL BENEFIT DISBURSEMENTS, NOVEMBER 22, 2023

Motion by Elliott, seconded by McMillian to approve the special payroll benefit disbursements for November 22, 2023, and authorize transfer of funds in the following amounts:

DHS Fund \$500.49

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

MONTHLY PRISON MEETING

The board conducted the monthly prison meeting with a representative of Crowley County Correctional Facility. No representatives attended from Arkansas Valley Correctional Facility. Those in attendance were:

Commissioners: Arbuthnot, Elliott, and McMillian

Deputy Clerk to the Board: LaShelle Benbow

CCCF: Assistant Warden Steve Brown

CCCF: Current bed count is 1,415. This is a little low due to State movements of inmates and budgeting. He expects it to remain around this number through the end of the year. A roof replacement on Unit 4 is expected to be completed by December 20, 2023. Last week staff members were given turkeys. A personal computer upgrade was completed on November 21, 2023. They recently had eight correctional officers graduate. There are only 10 correctional officer vacancies remaining. This is the lowest vacancy he has seen in the past five years. The applicant pool continues to grow, but staff retention is important. Early next month they will be conducting armed transport training for employees.

No further business appearing the meeting was recessed.

ATTEST:

Melinda Carter, County Clerk

Blaine Arbuthnot, Chairman