

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

FEBRUARY 10, 2023

**CALL TO ORDER**

Board of County Commissioners met in regular session on February 10, 2023. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman  
Roy Elliott-----Vice Chairman  
Terry McMillian-----Member  
LaShelle Benbow-----Deputy Clerk to the Board

**RESOLUTION NO. 2023-8534**

**APPROVE JANUARY 2023 BOCC MINUTES**

Motion by Elliott, seconded by McMillian to approve the January 2023 board minutes.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2023-8535**

**APPROVE DHS DISBURSEMENTS, FEBRUARY 9, 2023**

Motion by McMillian, seconded by Elliott to approve the DHS disbursements for February 10, 2023, and authorize transfer of funds in the following amount:

DHS Fund               \$ 9,113.60

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2023-8536**

**APPROVE DISBURSEMENTS, FEBRUARY 10, 2023**

Motion by Elliott, seconded by McMillian to approve the disbursements for February 10, 2023, and authorize transfer of funds in the following amounts:

|                         |                  |
|-------------------------|------------------|
| General Fund            | \$ 40,616.49     |
| Road and Bridge Fund    | \$ 30,187.99     |
| EMS Fire Fund           | \$ 1,673.39      |
| Ambulance Fund          | \$ 1,637.92      |
| Water Fund              | \$ 14,763.62     |
| DHS Fund                | \$ 118.00        |
| Conservation Trust Fund | \$ 88.88         |
| E911 Fund               | \$ 2,377.71      |
| <br>Total Disbursements | <br>\$ 91,464.00 |

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

**RESOLUTION NO. 2023-8537**

**APPROVE SECRETAC DISBURSEMENTS, FEBRUARY 10, 2023**

Motion by McMillian, seconded by Elliott to approve the SECRETAC disbursements for February 10, 2023, and authorize transfer of funds in the following amount:

SECRETAC Fund           \$ 500.00

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

**RESOLUTION NO. 2023-8538**

**APPROVE REVISION TO SECTION IX. APPLICATION PROCESS, OF THE CROWLEY COUNTY POLICY AND PROCEDURES REGARDING SECURE TRANSPORTATION SERVICES**

Motion by Elliott, seconded by McMillian to approve revisions to parts of Section IX. Application Process, in the Crowley County Policy and Procedures Regarding Secure Transportation Services. Applicable parts of the section now reads:

IX. Application Process

1. Crowley County has partnered with Otero County for the application process and renewal of licenses and permits.
2. All applications, whether for a secure transportation service license, a secure transportation vehicle permit, or both, can be downloaded from the County website at: [www.oterocounty.colorado.gov](http://www.oterocounty.colorado.gov). Questions related to the applications can be directed to the Licensing Coordinator via email to [atanabe@otero.gov](mailto:atanabe@otero.gov).
3. Applicant shall contact the County Vehicle Inspector at the Otero County Commissioner's Office or via email to [atanabe@otero.gov](mailto:atanabe@otero.gov) to schedule an appointment for a vehicle(s) inspection.
4. Once all documentation is completed and the vehicle inspections have been done, applicant shall contact the Licensing Coordinator via email to [atanabe@otero.gov](mailto:atanabe@otero.gov) to schedule the application review.
5. Upon completion of the application review, applications will be placed on the next available agenda for the Board of County Commissioners' (the "Board") for final review and approval.
6. Upon Board review, the Licensing Coordinator will notify the applicant of the Board's findings and when/if the approved license and permit(s) will be available for pick-up. If a license and permit(s) is/are issued, the Board of Crowley County Commissioner's will conduct a review and final approval.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

**RESOLUTION NO. 2023-8539**

**APPROVE ACCEPTANCE OF BID FOR CONSTRUCTION OF THE INFRASTRUCTURE FOR THE ORDWAY WORKFORCE HOUSING PROJECT**

Motion by Elliott, seconded by McMillian to approve the acceptance of the bid with ML Strasia & Sons Construction, Inc. for construction of the infrastructure for the Ordway Workforce Housing Project. The total bid amount is \$496,980.00.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

**RESOLUTION NO. 2023-8540**

**APPROVE ACCEPTANCE OF BID FOR SURVEYING FOR THE CONSTRUCTION LAYOUT OF THE ORDWAY WORKFORCE HOUSING PROJECT**

Motion by McMillian, seconded by Elliott to approve the acceptance of the bid with Cardinal Points Surveying, Inc. for surveying the construction layout for the Ordway Workforce Housing Project. The total bid amount is \$7,470.00.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Aye

McMillian-----Aye

No further business appearing the meeting was recessed.

ATTEST:

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Melinda Carter, County Clerk

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Blaine Arbuthnot, Chairman