

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS
RECORD OF PROCEEDINGS**

DECEMBER 30,2022

CALL TO ORDER

Board of County Commissioners met in regular session on December 30, 2022. Roy Elliott was absent from the meeting. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman
Terry McMillian-----Member
LaShelle Benbow-----Deputy Clerk to the Board

RESOLUTION NO. 2022-8492

APPROVE DISBURSEMENTS, DECEMBER 30, 2022

Motion by McMillian, seconded by Arbuthnot to approve the disbursements for December 30, 2022, and authorize transfer of funds in the following amounts:

General Fund	\$ 25,269.94
Road and Bridge Fund	\$ 11,299.50
EMS Fire Fund	\$ 586.08
Ambulance Fund	\$ 7,875.73
Water Fund	\$ 4,850.92
DHS Fund	\$ 3,094.03
Conservation Trust Fund	\$ 7,048.27
E911 Fund	\$ 60.00
Total	\$ 60,084.47

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

RESOLUTION NO. 2022-8493

APPROVE SECRETAC DISBURSEMENTS, DECEMBER 30, 2022

Motion by McMillian, seconded by Arbuthnot to approve the SECRETAC disbursements for December 30, 2022, and authorize transfer of funds in the following amount:

SECRETAC Fund	\$ 14,692.79
---------------	--------------

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

RESOLUTION NO. 2022-8494

APPROVE 2023 AMBULANCE LICENSE AND PERMIT FOR AMERICAN MEDICAL RESPONSE OF COLORADO D/B/A MED TRANS AMBULANCE SERVICE

Motion by McMillian, seconded by Arbuthnot to approve the 2023 license and permit for American Medical Response of Colorado d/b/a Med Trans Ambulance Service.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

RESOLUTION NO. 2022-8495

APPROVE AMBULANCE WRITE OFFS FOR 2022

Motion by McMillian, seconded by Arbuthnot to approve ambulance charge off's in the amount of \$3,077.21.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

RESOLUTION NO. 2022-8496

APPROVE PAYMENT FOR BUILDING INSPECTION AND LAND USE ADMINISTRATION, EFFECTIVE 12/01/2022

Motion by McMillian, seconded by Arbuthnot to approve the following payment for building inspection and land use administration effective 12/01/2022:

BUILDING INSPECTION:

This is a part-time position with estimated work time of 20 hours per month. A monthly timesheet will need to be turned into the Administration Office. The county will guarantee a base salary of \$596.18 per month. The base salary may be increased as determined by the Board of County Commissioners. All fees collected each month, above the base salary amount, will be split as follows:

- Residential Inspections: 70% to the Inspector and 30% to the county. Example: if the Building Inspector generates \$350 in fees in a calendar month the Inspector will only receive the base salary of \$596.18 because the fees collected do not exceed the base salary amount. If the Building Inspector generates \$1,200 in a calendar month, the Inspector will receive the base salary of \$596.18 plus \$422.67 ($1200 - 596.18 = 603.82 \times 70\% = 422.67$).
- Commercial Inspections: 50% to the Inspector and 50% to the county. Example: if the Building Inspector generates \$2,500 in commercial fees for the month, the Inspector will receive the base salary of \$596.18 plus \$951.91 ($2500 - 596.18 = 1903.82 \times 50\% = 951.91$).
- Attached is a sample of combined inspections for the month. The attached worksheet will be used for calculating all monthly fees to be paid to the Inspector. Particular attention needs to be paid as to whether the transaction is commercial or non-commercial.

LAND USE ADMINISTRATOR:

This is a part-time position with estimated work time of 20 hours per month. A monthly timesheet will need to be turned into the Administration Office. The Land Use Administrator will be paid an hourly rate of \$16.22 per hour. This amount may be increased as determined by the Board of County Commissioners. Building inspection hours and land use administrator hours must be tracked separately.

MILEAGE:

When acting in the capacity of Building Inspector or Land Use Administrator, you will be reimbursed at the county established rate per mile when you use your personal vehicle. Keep records of the various trips and provide the reimbursement form to the Administration Office to receive reimbursement.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

PLANNING & ZONING HEARING

The board conducted a planning and zoning hearing. Matt Carter and Roy Elliott were absent from the meeting. Those present were:

Commissioners: Arbuthnot and McMillian
Deputy Clerk to the Board: LaShelle Benbow
Audience: Rebecca Ray and Craig Somers (Reliant Construction)

RESOLUTION NO. 2022-8497

USE BY REVIEW AND SUBDIVISION EXEMPTION PREVIOUSLY APPROVED - QUEEN BEE CROWLEY, LLC - RESOLUTION NO. 2021-8033

Use by Review and Subdivision Exemption approved for Queen Bee Crowley, LLC, under Resolution No. 2021-8033 is being reviewed for lack of progress.

Rebecca Ray is requesting an extension of one year. After the last meeting with the Board of County Commissioners she found out that her original General Contractor, to whom she paid \$15,000, did not pay the architect or plumbing subcontractors. Therefore, Queen Bee has had to hire a different company to develop the design plans. The progress that has been made since the last meeting includes: closing their two Denver cultivation facilities, submitting two new applications to MED which restarts the timeline to become operational in one year, they have \$900,000 allocated towards this project, and they have entered into a full design build contract with Reliant Construction.

Craig Somers, of Reliant Construction, stated that they are under a full design build contract with will include the foundation and the interior design of the building (the building was pre-purchased and is on site). They can obtain architectural plans by the end of next week, and will start construction sometime between the 3rd week of January or in February, depending on rebar supply delays. He believe that enough construction will be completed by the end of May so that Queen Bee is operational.

Motion by McMillian, seconded by Arbuthnot to delay the decision on the Use by Review and Subdivision Exemption request for Queen Bee Crowley, LLC. They will meet again at the Planning and Zoning Hearing on March 31, 2022, at 10:00 a.m. to see what progress has been made and will make a decision at that time.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye
Elliott-----Absent
McMillian-----Aye

RESOLUTION NO. 2022-8498

USE BY REVIEW PREVIOUSLY APPROVED - SILVER SAGE/SEFCO (RICK KIDD) - RESOLUTION NO. 7194

Use by Review approved for Silver Sage/SEFCO (Rick Kidd) under Resolution No. 7194 is being reviewed for lack of progress. Progress has not been made, and no one was present on behalf of Silver Sage/SEFCO.

Motion by McMillian, Seconded by Arbuthnot to revoke the Use By Review Request Resolution No. 7194, and to revoke the right to grow marijuana.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye

Elliott-----Absent

McMillian-----Aye

No further business appearing the meeting was recessed.

ATTEST:

Melinda Carter, County Clerk

Blaine Arbuthnot, Chairman