

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

**MARCH 21, 2022**

**CALL TO ORDER**

Board of County Commissioners met in regular session on March 21, 2022. The meeting was called to order by Chairman Blaine Arbuthnot at 9:00 a.m. The following were present:

Blaine Arbuthnot-----Chairman  
Roy Elliott-----Vice Chairman  
Terry McMillian-----Member

LaShelle Benbow-----Deputy Clerk to the Board

**RESOLUTION NO. 2022-8309**

**APPROVE SECTION 501 PERSONAL LEAVE POLICY REVISION**

Motion by Elliott, seconded by McMillian to approve a revision to Section 501 Personal Leave Policy to include qualifying events so that it does not meet the definition of "vacation pay." The revision is effective as of March 4, 2022.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2022-8310**

**APPROVE SECTION 403 RETIREMENT POLICY REVISION**

Motion by McMillian, seconded by Elliott to approve a revision to Section 403 Retirement Policy. Effective March 15, 2022, all employees, including part-time employees, are eligible to participate in the 457(b) Deferred Compensation Retirement Plan.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2022-8311**

**APPROVE E911 TECHNICAL SUPPORT CONTRACTS WITH LUMEN FOR A PERIOD FROM MAY 1, 2022 TO APRIL 30, 2023, FOR A TOTAL AMOUNT OF \$8,698.49**

Motion by Elliott, seconded by McMillian to approve the E911 technical support contracts with Lumen for a period from May 1, 2022 to April 30, 2023, for a total amount of \$8,698.49.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2022-8312**

**APPROVE CERTIFICATE OF COST ALLOCATION PLAN FOR DEPARTMENT OF HUMAN SERVICES**

Motion by McMillian, seconded by Elliott to approve the Certificate of Cost Allocation Plan for Department of Human Services which utilizes costs from fiscal year ended December 31, 2021 to establish cost allocations for fiscal year ending December 31, 2023.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**OTHER BUSINESS OR DISCUSSION**

Arbuthnot is working on developing a Special Events Policy for Crowley County.

No further business appearing the meeting was recessed.  
Minutes taken by LaShelle Benbow.

ATTEST:

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Melinda Carter, County Clerk

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Blaine Arbuthnot, Chairman