

CROWLEY COUNTY
DEPARTMENT
HUMAN SERVICES

2014
ADOPTED BUDGET

Crowley County Board of Social Services
Crowley County Board of County Commissioners
Adopted December 10, 2013

RESOLUTION NO. ~~10~~ - 6486

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2012 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE COUNTY OF CROWLEY, COLORADO, FOR THE 2014 BUDGET YEAR.

WHEREAS, the Board of County Commissioners of Crowley County has adopted the annual budget in accordance with the Local Government Budget Law, on December 10th, 2013 and;

WHEREAS, the amount of money necessary to balance the budget for general operation purposes is \$1,626,312

WHEREAS, the 2013 valuation of assessment for Crowley County as certified by the County Assessor is \$ 39,340,864

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Crowley County, Colorado;

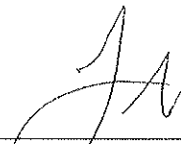
Section 1. That for the purpose of meeting all general operating expenses of the County Crowley during the 2014 budget year, there is hereby levied a tax of 41.339 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2013. This includes a temporary tax credit of .742 mills.

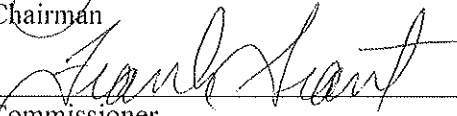
General Fund	30.581 mills
General Fund temporary tax credit	(.742) mills
Road and Bridge Fund	6.750 mills
EMS Fund	1.500 mills
Contingency Fund	.000 mills
Human Services Fund	<u>3.250 mills</u>
Total Mill Levy	41.339 mills

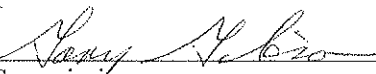
Section 2. That the Crowley County Board of County Commissioners, is hereby authorized and directed to immediately certify the mill levies for the County of Crowley as herein after determined and set.

Adopted this 10th day of December 2013.

Attest: 
County Clerk & Recorder


Chairman


Commissioner


Commissioner

RESOLUTION ~~NO. 11-11-11~~ - 6487

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE COUNTY OF CROWLEY, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2014 AND ENDING ON THE LAST DAY OF DECEMBER 2014.

WHEREAS, the Board of County Commissioners of Crowley County has prepared and submitted a proposed budget at the proper time and;

WHEREAS, The proposed budget for this governing body was submitted for public inspection on October 15, 2013 for their consideration and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 27, 2013, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of County Commissioners of the County of Crowley, Colorado:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$ 3,076,506
Road and Bridge Fund	\$ 900,034
EMS Fund	\$ 105,120
Ambulance Fund	\$ 256,877
Water Fund	\$ 172,300
Conservation Trust Fund	\$ 49,392
Contingent Fund	\$ 000
Human Services Fund	\$ 1,211,468
E911 Fund	\$ 9,580
Revolving Loan Fund	\$ 000

Section 2. That estimated revenues for each fund are as follows:

General Fund	
Property Tax (Net)	\$ 1,173,892
Revenue (Non-Property Tax)	\$ 883,450
Intergovernmental Revenues	\$ 1,009,688
Beginning Fund Balance	<u>\$ 2,299,673</u>
Total	\$ 5,366,703
Less Ending Fund Balance	<u>\$ 2,290,197</u>
Total General Revenue Available	\$ 3,076,506

Road and Bridge Fund	
Property Tax (Net)	\$ 265,551
Revenue (Non-Property Tax)	\$ 53,500
Intergovernmental Revenues	\$ 641,783
Beginning Fund Balance	<u>\$ 683,579</u>
Total	\$ 1,644,413
Less Ending Fund Balance	<u>\$ 744,379</u>
Total Road / Bridge Revenue Available	\$ 900,034

EMS Fund	
Property Tax (Net)	\$ 59,011
Revenue (Non-Property Tax)	\$ 11,725
Intergovernmental Revenues	\$ 58,200
Beginning Fund Balance	<u>\$ 445,641</u>

Total	\$ 574,577
Less Ending Fund Balance	\$ 469,457
Total EMS Fund Revenue Available	\$ 105,120

Ambulance Fund

Intergovernmental Revenues	\$ 45,750
Fees for Services	\$ 248,800
Beginning Fund Balance	\$ 705,575
Total	\$ 1,000,125
Less Ending Fund Balance	\$ 743,248
Total Ambulance Fund	\$ 256,877

Water Fund

Revenue (Non-Property Tax)	\$ 198,145
Intergovernmental Revenues	\$ 1,500
Miscellaneous Income	\$ 150
Beginning Fund Balance	\$ 1,090,573
Total	\$ 1,290,368
Less Ending Fund Balance	\$ 1,118,068
Total Water Fund Revenue Available	\$ 172,300

Conservation Trust Fund

Revenue (Non-Property Tax)	\$ 40,000
Other Revenue	\$ 250
Beginning Fund Balance	\$ 161,279
Total	\$ 201,529
Less Ending Fund Balance	\$ 152,137
Total Con. Trust Revenue Available	\$ 49,392

Contingent Fund

Property Tax (Net)	\$ 0
Revenue (Non-Property Tax)	\$ 0
Beginning Fund Balance	\$ 29,350
Total	\$ 29,350
Less Ending Fund Balance	\$ 29,350
Total Contingent Fund Revenue Available	\$ 0

Department Human Services

Property Tax (Net)	\$ 127,858
Revenue (Non-Property Tax)	\$ 66,460
Intergovernmental Revenues	\$ 969,991
Beginning Fund Balance	\$ 377,390
Total	\$ 1,541,699
Less Ending Fund Balance	\$ 330,231
Total Human Services Revenue Available	\$ 1,211,468

E911 Authority Fund

Fee Revenue (Non-Property Tax)	\$ 22,210
Beginning Fund Balance	\$ 73,385
Total	\$ 95,595
Less Ending Fund Balance	\$ 86,015
Total E911 Revenue Available	\$ 9,580

Revolving Loan Fund

Intergovernmental Revenues	\$ 000
Principal Revenues/Interest	\$ 000
Beginning Fund Balance	\$ 750
Total	\$ 750
Less Ending Fund Balance	\$ 750
Total Revolving Loan Fund Rev Available	\$ 000

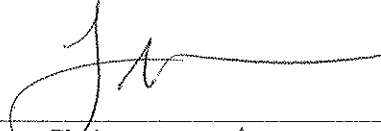
Section 3. That the budget as submitted, amended, and herein after summarized by fund, hereby is approved and adopted as the budget of the County of Crowley for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Chairman of the Board of County Commissioners of the County of Crowley and made part of the public records of Crowley County.

Adopted this 10th day of December, 2013.

Attest:


County Clerk & Recorder


Chairman


Commissioner


Commissioner

RESOLUTION NO. ~~---~~ 6488

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE COUNTY OF CROWLEY, COLORADO, FOR THE 2014 BUDGET YEAR.

WHEREAS, the Board of County Commissioners has adopted the annual budget in accordance with the Local Government Budget Law, on December 10th, 2013 and ;

WHEREAS, the Board of County Commissioners has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the County.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Crowley County, Colorado;

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated;

General Fund

General Government	\$ 713,395
Judicial	\$ 300,000
Public Safety	\$ 733,791
Health & Hospitals	\$ 54,535
Auxiliary Services	<u>\$1,274,785</u>
Total	\$3,076,506

Road and Bridge Fund

Maintenance of Condition	\$ 825,561
Administration	<u>\$ 74,473</u>
Total	\$ 900,034

EMS/Fire Fund

EMS Subsidy Expenditures	\$ 15,000
EMS Coordinator Expenditures	\$ 40,683
Fire Expenditures	\$ 40,777
EMS Administration Expenditures	<u>\$ 8,660</u>
Total	\$ 105,120

Ambulance Fund

Fund Expenditures \$ 256,877
Total \$ 256,877

Water Fund
Maintenance and Operation \$ 172,300
Total \$ 172,300

Conservation Trust Fund
Operations \$ 49,392
Total \$ 49,392

Contingent Fund \$ 0

Department Human Services
Administration \$ 1,051,321
Assistance Payments (Local Share) \$ 160,147
Total \$1,211,468

E911 Authority Board
Operations \$ 9,580
Total \$ 9,580

Revolving Loan Fund
Operations \$ 0
Total \$ 0

Adopted this 10th day of December, 2013.

Attest: *Sucile Nichols*
County Clerk & Recorder

[Signature]
Chairman

[Signature]
Commissioner

[Signature]
Commissioner

Crowley County Department of Human Services
2014 County Budget Letter

Administration

The broad area of administration circles all the various components of the administrative expenses in the core group of regular county administration, child care administration, and child welfare administration. Colorado Works Administration, Child Support, and LEAP also have administrative budgets but not a part of the overall administration budget line item. Regular county administration, Child Care Admin, Child Welfare Admin all have respective budgetary allocations. We have attached all the various allocations and for Colorado Works and Child Care the respective maintenance of effort (MOE) dollar amounts.

County Administration dollars include regular common supportive staff, income maintenance pooled staff, social services pool, food stamp staff and medicaid determination staff. Since Crowley County is a balance of state county many of these functions are a percentile of a FTE and prorated according to random moment sampling (RMS). We also have all of our DHS employees on one hundred percent time reporting. In addition to the staff expense, the various ancillary costs associated with these staff positions are also a part of each respective allocation. By that we mean, travel, operating, usage allowances, and fringe benefits.

Crowley County transitioned effective January 1 2001 so the annual salaries survey was conducted by a salary survey completed by CCI on various similar sized counties as well as a survey prepared by southeastern Colorado counties. A cost of living adjustment was computed into the salary computation for CY13. This was an agreed upon percentage raise of 2.0 percent for employees. The health insurance was also computed into the budget at the rates consistent with CY12 rates with a ten percent increase scheduled of July 2014. The insurance portion of the administration budgets consists of health insurance, life coverage, and dental and vision coverage. Our employee insurance is covered by CEBT Crowley County increased the retirement percentage to five percent in CY14 for all eligible employees. No additional changes have been planned. The County in August 2009 passed a personnel policy granting up annually one ambulance service and up to \$1,000 per year to assist employees in meeting the \$1,000 medical deductible.

There were some major changes to the reimbursement of fringe benefits effective in 1999. The most notable is that there is no longer a maximum mileage rate for reimbursement nor is there a maximum reimbursement rate for health/life/dental insurance. Our travel expense in CY13 has been consistent with previous years. The amount has dropped in recent fiscal years due mainly to the purchase of county vehicles by Crowley County and the department lease of those vehicles. The County Board approved a mileage increase in June 2008 to 50 cents per mile for employee owned transportation. The request for travel allocation has remained consistent with the previous budget years. We anticipate no increase locally in the mileage reimbursement rate.

Counties are now required to manage their funds within their respective budget allocations. What this means is that all expenses are reimbursed in regular county administration and child welfare administration within their respective allocations at an 80/20 match with the only exception of the child welfare settlement act which carries a 100 percent reimbursement rate.

The 2014 allocations for county administration has decreased for Crowley County for the upcoming state fiscal approximately five percent. This is the fourth year with declining regular county administration allocations for Crowley County. This will make it much more challenging to meet the costs of general administrative operations of the department. In SFY 2009 County Administration allocation was increased and a workload study funded. The results of the study were used to base allocations for SFY 12. The basic change in funding occurred several fiscal years ago in the separation of the Medicaid dollars to those counties previous received from the Department of Human Services to a separate settlement from the Department of Health Care Policy and Financing. The areas included will be County Administration, Child Welfare Administration, Administrative Case Management (ACM) component of Child Welfare Administration and Core Services. However, with an actual \$8,000 decrease in state allocated funding, the department will need to make additional staff restructuring.

State Fiscal	Total CDHS	Total HCPF	Total SFY	Addn HCPF	Adj Alloc
SFY14	91,623.85	52,024.12	143,647.97	7,180.03	150,828.00
SFY13	98,112.73	53,095.66	151,208.39	7,642.30	158,850.69
SFY12	103,600.25	55,566.47	159,166.72	8,069.74	167,236.46
SFY11	107,307.31	60,236.61	167,543.92	8,747.96	176,291.88

In addition the State has allocated for SFY 1413,609.67 for Adult Protection Services APS through the appropriation is SB 12-078 Elder Abuse Task Force recommendation. The General Assembly implemented many of their recommendations and appropriated \$1 million through SB 13-111 for these services. Also, a separate allocation is awarded to counties based on the number of APS services directly tied to a county through CBMS system.

All Child Welfare and Core Services administrative costs that were distributed by RMS to ACM (program components M106 and M107) have been classified to the 100 percent components of those programs.

Child Welfare Administration is an allocated line item and is blocked into several functions of the child welfare program. Attached to this letter are the respective allocations for the functions of this program including administration and regular child welfare child placements. As mentioned above, the child welfare administration expenditures are categorized into these basic areas for Crowley County: regular child welfare and reimbursed at an 80/20 rate; the child welfare settlement act (CWSA) which is reimbursed at 100% rate; Core services reimbursed at either 80/20 or 100 percent; and RMS expenditures which account for the largest single item of administrative adjustments in Child Welfare since all salary costs are in Social Services Pooled funding subject to RMS distributions.. RMS prorates the pooled functions on a monthly basis into the various functions and in

addition the common supportive employees are also adjusted into the various funding streams by RMS adjustments. Since our staff handles a variety of child and adult protection cases, they are coded in a social services pool. These pooled costs are then re-allocated based on RMS. In addition to salaries, other costs are also adjusted by the same RMS factors and reallocated into the various programs: Child Welfare, Child Care, and Colorado Works. Crowley County has elected not to use RMS expenditure cost pools for LEAP, and Child Support Enforcement. We ceased to be an Employment First county in SFY 09. This has caused some increase food benefit caseload for Crowley County. The prime consideration is this decision is the risk of over expending the set allocations and the over expenditures being total county dollars.

Child Care Administration allocation includes all staff, operating and indirect costs connected to the child care program. Program administration costs are those that can be related to the work of line staff and supervisors who administer child care assistance. The business portion of the child care assistance is also determined by one hundred percent time reporting. RMS allocates fiscal adjustments to the administrative costs. We directly bill the child care worker based upon their hours worked in the program area. Administration costs accrued in support of program administration is allocated by this method. This allocation is the total amount of county administration and is reimbursable at 80/20 ratio. Administrative costs are not a part of the child care maintenance of effort amount. Only program costs (meaning direct client benefits) are applied toward meeting the maintenance of effort amount. In the past two fiscal years we have seen our annual MOE Child Care changed marginally. For SFY 14 we have a slight decrease in the Child Care MOE from \$11,392 to \$10,401. The SFY 14 preliminary Child care allocation also was decreased to \$83,793 from \$91,779; however, our caseload has also experienced a drop in the past fiscal year. The MOE traditional is 12.413 percent of the allocation and we have allocated additional funds if we have to have mitigation in this area.

Colorado Works Administration is the largest area of program dollars for our administrative budget. The block allocation includes funding of all costs of the program including direct client payments, administrative and pass-thru dollars. All administrative costs either direct or those that are allocated by RMS are applied toward the meeting of the MOE amount. The county share of all expenditures with administration and client benefits direct and indirect will form the county MOE. There is a increase of TANF Administration allocated dollars in our budget due to a change in payment policy for client level educational costs and using segregated federal and county MOE funding to serve Purposes 3 and 4 in regard to servicing the entire community and to commit to unwed pregnancies reduction. All client level costs will be captured either through the CBMS feeds into CFMS or direct feeds into CFMS. Crowley County allocation for SFY 14 has again been reduced and will be reduced by approximately five percent or \$25,000 to \$475,000. Of this amount \$405,417 is in federal dollars. The MOU remains unchanged at \$91,747 for budget year 2014

Employment First has been a program that had been discontinued within the past budget years in Crowley County. This is due to a decision by the Department of Human Services to grant Crowley County a waiver to discontinue the Employment First program.

Core Services encompasses a myriad of services both to the individual client and also staff to administer the services. This area of funding is incorporated into the child welfare services unit to help assist those clients who have pronounced needs in maintaining a stable family environment and averting costly child welfare placements. In the past the Department has contracted services to clients for home based and life skills. Crowley County utilizes casework staff to address cases that are CORE eligible. The workers designate their time devoted in CORE cases. These salary costs are reimbursed with no local county match using the CORE 100 percent funding. In addition, we will still have funding available for intensive family therapy (IFT) to preserve families. We are using casework staff to help perform many functions that fall within the scope of CORE services. These staff members are again on a 100% time reporting to properly account for their time in the delegation of their duties. Crowley County allocation for SFY14 is significantly higher than in previous fiscal years mainly due to an increase in 80/20 dollars. Crowley County also serves as the fiscal agent for the regional ADAD mental health services unit. The 80/20 allocation is \$15,187 and 100 percent funds is \$28,076. This is a six county contract of \$69,772 for the region.

Crowley County also was awarded the four county regional fiscal agent for the IVE Waiver demonstration project. We were awarded \$59,941 to work in family engagement services for Crowley, Otero, Baca and Kiowa Counties. A staff member will be transferred to this project and will remain in this capacity throughout the duration of the funding.

Child Support Enforcement

Child support enforcement has continued to generate a good revenue base for Crowley County DHS. The costs of the program are reimbursed at 66 percent and we also receive federal and state incentive payments based upon performance in collections. These ratios are computed on IV-A and non IV-A cost effectiveness. Federal guidelines have been altered and will be implemented over a three-year period. Federal incentive amounts will now be capped and based upon performance of all the states. The earned amount will be distributed at the state level and the counties will no longer receive the funds locally. These are applied toward CSE administrative costs by State Accounting Department.

The federal matching rate for administrative costs in the Child Support program remains at 66 percent of regular expenditures. Our budget request for CY14 is increased over CY13 largely due to a salary increases and increased legal and postage costs. The department continues to provide active pursuit of child support obligations and establishment of new orders. Our legal budget was increased to \$12,000 for the current budget year. The salary and fringe benefits were adjusted to reflect the 3.0% COLA and various other position reclassification changes as well as changes to the fringe line items. The State Department must fund the federal incentives into the administration of the child support unit. Counties must reinvest federal incentives into the child support enforcement program. There were also changes in the state share incentives. They continue to be distributed to the county department using the same incentive formula as the federal incentive. Prior to FY 09 counties received half of the state share as an incentive.

The computation for retained collections has not changed. These collections are split between federal, state and local shares. Child support collections are distributed to families for their arrears before the state retains state-owned arrears. This results in decreased retained collections amounts for the local department. The one half state share incentives have been fully passed thru to the counties.

Medicaid Transportation

In 2012 the Medicaid Transportation maximum reimbursement rate was decreased to .36 from .37 per mile for medically related travel. The status of the program remains as an administrative allotment. The State of Colorado negotiates with some counties to have them become the state-designated entity entrusted with the task of arranging and approving travel requests. Many rural counties, like Crowley County, reimburse clients or authorized providers to perform the transportation of clients. This program has seen continued increased utilization in recent budget years. We anticipate continued high usage of this program and have adjusted the 2014 budget allocation accordingly.

Old Age Pension

The caseload for Old Age Pension has remained constant throughout all of CY13 and is very similar to the most recent fiscal years. All benefits are transmitted to the client from J P Morgan and either directly deposited in the clients banking account or available on their EBT Quest card. According to the recent state budget letter for SFY 13, Adult Income Support does not anticipate a COLA increase for January, 2012. We average a money payment caseload of approximately 30 OAP A clients with a monthly payroll in the neighborhood of \$4,800. We also have averaged a total of 22 OAP B clients with an average monthly total of \$4,660. This does not include home care allowances that are still paid to eligible clients. We have a steady caseload and have not experienced a decrease in the past year. The numbers of Home Care Allowance for OAP remains fairly stable. We average 8 OAPA HCA cases with a monthly total average paid of \$440. The number of OAP B HCA cases is 1 with a total monthly payment averaging \$475. More seniors have higher social security benefits thus reducing the need for state Old Age Pension funds. We are responsible for a portion of the homecare allowance payments to qualifying clients. Our budget includes only this amount as a program expense of the Old Age Pension program.

Old Age Pension administrative expenses and reimbursements are apportioned through the RMS sampling technique. Since our adult income maintenance staff handles a variety of programs, we have the RMS sample. As mentioned in the administration section the income maintenance position is a pooled position subject to RMS sampling for all the programs they directly deal with.

Aid to the Needy Disabled

Our caseload for CY13 has leveled in comparison to past few budget years. We have a caseload of approximately 7 AND clients. This compares to around 10-15 in previous budget years. The state only AND program has decreased with previous budget years. The number of paid State AND cases has remained around 7. Our monthly benefit authorizations have remained around \$175.00 per month per client which is consistent with CY12. Of this, we are responsible for twenty percent of the total cost. During most of State Fiscal Year 2013 the monthly maximum benefit was \$175.00. This is expected to remain revenue neutral in 2014. Our collections for IAR are similar in CY13 as in the immediate past budget years. We have budgeted for IAR collections consistent with the levels experienced in SFY 11 and SFY 12.

We will continue to budget for the home care allowances for AND programs. In the past fiscal year, this amounted to \$3,000 and we estimate this amount to remain constant in budget year 2013 due to the number of eligible clients. The local department is responsible for five percent match. We currently have one home care allowance-SSI cases with an average monthly payment amount of \$517.00 per client, and one regular AND SSI/CS cases with a payment of \$732.00 per month.

We also have an average of ten HCA SSI cases with an average monthly expense of \$280.00 per case. County share of these costs remains at twenty percent.

Colorado Works

Colorado Works and TANF have seen a decrease in the past fiscal year. Crowley County still has bad economic conditions and the higher than average unemployment rate for Crowley County that prevents full time employment. Many of the months during the past state fiscal year our unemployment rate has exceeded ten percent. The department is assigned maintenance of effort (MOE) each fiscal year to meet. The MOE for the state fiscal year will remain the same as in state fiscal year 2001. The county MOE/Target spending level remains at \$91,747. Our actual county spending level is \$82,030. This represents a decrease of the actual spending level MOE from the 2008 and 2009 state fiscal years. This amount is achieved by the local twenty percent match from Colorado Works direct client payment benefits and also from administrative costs associated with the Colorado Works program. The Department has changed many of their spending priorities in recent budget years. Crowley County has met the required TANF reserve balance levels as of June 30, 2012. As of June 30, 2012 the TANF County Reserve is \$210,853 based upon 40 percent of the SFY 12 allocation.

State Fiscal Year	Allocation	County MOE
SFY14	\$475,000	\$91,747
SFY 13	\$500,777	\$91,747
SFY12	\$527,133	\$91,747
SFY11	\$557,113	\$91,747
SFY10	\$586,434	\$91,747

Month	Year	Caseload
June	2007	11
June	2008	39
June	2009	46
June	2010	44
June	2011	28
June	2012	31
June	2013	33

We have seen growth in the numbers of recipients. We attribute much of this to a sluggish economy. We have expanded our services to clients to assist them in becoming more self-sufficient. We are continuing the GED/ABE program this next budget year. Colorado Works will have to fund both of these for the eligible clients. We have an agreement with Otero Junior College / BUENO HEP program to service these clients in our Learning Center for no cost.

The department expended over thirty percent of its budget for client payments on supportive services. Chief among these is the amount paid for transportation and work related expenses. Also, we offer counseling services to those TANF clients and their families that need that assistance. We contract with a local mental health provider to access the service those clients. The department offers both state and county diversion to assist applicants to obtain or maintain a work setting and not being forced to apply for regular cash assistance. The department has also spent considerable dollars in education to promote educational growth in the community and address the TANF federal priorities for purposed 3 and 4. These segregated federal TANF funds can be used for activities that support qualifying activities. By segregating federal TANF funds the department can serve people who do not have dependent children and are not pregnant and/or do not fit the definition of "needy". Eligibility criteria regarding income and family composition is not relevant for community services under Purposes 3 and 4 delivered via segregated federal funds. No additional expenditures are planned in this area of the budget for 2011.

The department has approved few county diversion cases through June of 2013. In comparison to previous budget years, this amount is much lower. This is a relatively low number of approvals. The department refers most TANF clients that need life skill services to a contracted vendor who provides these services. Also, we have contracts with Otero County Health Department for services to families in their home setting.

TANF Family Preservation services have expanded during the past fiscal year. We have been able to reach a broader range of clients and assist families not on regular basic cash assistance (BCA) payment. We have expanded the life skills services portion of the Family Preservation Plan. Chief among those areas that have been accessed would be educational services, and life skills counseling and parenting.

The department was able to restore some funding to their long term county reserves this year. Most of the reserves were depleted in SFY10 due to spending TANF funds and

transfers to Child Welfare. The department did transfer \$44,000 TANF funds for Title XX during the closeout process to help compensate for the shortage in Child Welfare allocations. We used some during the closeout process of SFY13, but still have sufficient reserves.

Aid to the Blind

The department is not budgeting in this area for 2013.

General Assistance

We are requesting no additional amount for budget year 2014. We have used general assistance funds for several cases that did not have any other funding source available. Some of these included basic household needs or transportation to obtain necessary medical treatments and not available to be reimbursed through any other state funded program. We rely heavily on the Crowley County Council of Churches Food Bank as well as the Crowley County unit of the Salvation Army to help assist needy individuals. We also have some local requests for final disposition costs. The county financial limit is \$1,000 per case for burial/cremation. This budget year we have not had any requests which are by policy limited to unclaimed individuals. Many of the items formerly paid through General Assistance funds are now paid through Community Services Block Grant funds. The prospects of severe cuts in the CSBG program are very real with the federal budget cuts that were passed in August for the debt ceiling reconciliation legislation.

Low Income Energy Assistance

During the past budget year LEAP applications have increased from the immediate fiscal years. The costs for administering the program have remained very stable during the past several fiscal years. The CY 12/13 LEAP program year experienced a decline in the number of approved cases. The program rules (income guidelines) were altered significantly from the past LEAP season. We normally process approximately 400 LEAP cases annually. However, in the current year that number was reduced to 328. Of this amount, 309 were approved cases (94 percent). The average client benefit during the past program period was \$343.67. The state fiscal year 2014 LEAP federal appropriation is expected to be lower to last budget year. Colorado Energy Assistance Foundation (CEAF) continues to donate to the program over 2.5 million annually. It is expected that income eligibility will remain at 150% of the federal poverty level and we are again looking at a six-month application period for LEAP benefits and a year application period for LEAP-Crisis Intervention Program for furnace repair and installation. The maximum benefit for LEAP-CIP benefit has remained at \$1,500. Counties no longer handle CIP benefits and they are handled thru individual providers

LEAP Administration and Outreach allocation will be lower to the allocation in CY13/14 LEAP program year. There is a possibility the program could be severely cut in the federal budget allocations. We will use existing staff to process LEAP applications and monitor the program.

Community Services Block Grant

Beginning with the new program year for CSBG Crowley County partnered with Otero and Bent Counties to have a tri county administration of the CSBG program.

Child Care Assistance

Child care dollars are allocated to the counties as a block. The funding block contains funds for employment related direct child care payments as well as education and job training, county administration associated with child care, and quality activities. The direct child care allocation represents funds for employment related direct child care payments. Employment related child care includes low income and Colorado Works families. It does not include special circumstance child care, which is part of the child welfare allocation process. This immediate past state fiscal year, we were able to stay well within our allotted budget. We have a large number of Child Care clients especially with the only licensed day care facility in the county, Kids Campus. The Department opted out of a reserve slot agreement with Kids Campus for state fiscal year beginning in July 2012. Crowley County based on 2012 statistics has a total of 534 children that are in the age range 0-12. Of this amount, 30.5 percent (163) are below 125 percent of the federal poverty level. State average is 19.8 percent and Crowley County continues to have a very high concentration of children in very poor socio economic status.

The child care allocation is an annual allocation and there is no carry over from previous year's surplus. We have maintenance of effort (MOE) to meet in child care allocations. The MOE for Crowley County was adjusted slightly this budget year. The maintenance of effort roughly equals 12.4 percent of the allocation. The consequences of the CCAP funding methodology for counties whose allocations are greater than their spending results in those counties spending more than their fair share in local funds relative to those counties who fully spend, or overspent their allocations. For those counties that are under spending their allocations, a reduction in their allocation can at times be a positive occurrence. Administrative payments are not a part of the MOE configuration; however, and are reimbursed at 80 percent state funding. SFY 14 child care allocation is reduced approximately 8 percent and last fiscal year our allocation of 90,145 was insufficient to cover the costs associated with child care services. At the closeout of SFY13 Crowley County had over expended its allocation by \$7,673 in hopes of being bailed out during the mitigation procedure.

Child Welfare

CY13 placements have decreased over the immediate past fiscal years. We previously had as many as twenty child welfare placements during the current year. The average monthly place is 10-15 children.

Details of Placement	Caseload	Monthly Cost	Average County Monthly Cost
IVE Court Ordered	3	\$4,814	\$1,605
IVE Sub Adopt	2	\$2,900	\$1,405
IVE Vol FC	0	\$0	\$0
IVE RTC	0	\$0	\$0
WRI	5	\$8,676	\$1,735
Family Foster Care	0	\$0	\$0
RTC	0	\$0	\$0
Mental Ht Svcs	0	\$0	\$0

Child Welfare is an allocation block that is intended to cover expenditures for out of home placements, sub adoptions, residential treatment centers, case services, child welfare special circumstance child care and the county administration portion of child welfare.

For State Fiscal Year 2014 the appropriation consolidates the line items within the block. The allocation to the counties is similarly distributed with the following components: 100 percent reimbursable county administration, all 80/20 funds including RTC room and board, RTC and CHRP. In the past budget years the Child Welfare Allocation included four pieces: RTC, CHRP costs and the CW 80 and 100 Administration funding. This year the Child Welfare Administration includes the CW 80 and 100 Administration funds, Residential Mental Health funding which includes subcomponents of Residential Mental Health: PRTF, TRCCF, FFS (fee for service) and county MOE for all subcomponents. This replaces the RTC funding from years past. Also included in the Child Welfare Allocation are CHRP expenses.

Crowley County DHS foster care allocation for state fiscal year 2014 has increased marginally over SFY 13. The state allocation still remains below necessary levels for the number of placements occurring in Crowley County. The allocation continues to fail to meet the need for our annual operation for child welfare placements. The SFY allocation is \$202,667 compared to SFY 13 allocation of \$197,455. Total expenses for SFY 12 were \$415,162 and dropped to \$380,185 for SFY13. This compares to a SFY11 allocation of \$132,611.50 and SFY 11 actual expenses were \$429,563 and expenditures in SFY 10 of \$411,000. This clearly illustrates the inability of the state to adequately allocate funds for child welfare. The prospect of mitigation procedures is very certain at this time, since we

are not allocated sufficient dollars to meet our ongoing child welfare caseload. This does not even take into consideration the administrative costs associated with the department either through direct expenses or with RMS adjustments in pooled area. The allocation for the Child Welfare Settlement Act (CW 100 percent) has decreased slightly over SFY10. This funding source combined the regular 80/20 allocations will be the only state funding accessible for county uses without using the child welfare mitigation process. That process is usually completed in the third or fourth quarter of the state fiscal year.

Mill Levy Request

The Department is requesting the board to reduce the local levy for the support of the Department to 3.25 mills based upon the projected ending fund balance. This is a result of increased funding for County Tax Base Relief Funds. In SFY 13, the department received \$70,000 and Crowley County was one of five counties that were eligible for these funds.

The discouraging factor in budgeting for the Department of Human Services is the continual assault upon Crowley County by the allocation process of the Colorado Department of Human Services. Administration, Child Care, Child Welfare and Colorado Works are all insufficient to meet the basic needs of the population we are serving.

**CROWLEY COUNTY DEPARTMENT OF HUMAN SERVICES
2014 BUDGET PROPOSAL**

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**Crowley County Department of Human Services
2014 Projected Expenditures**

	2013 ADOPTED BUDGET	2014 PROPOSED BUDGET
Regular Administration	\$40,520.00	\$31,860.00
Social Services Pool Administration	\$65,215.00	\$92,455.00
Income Maintenance Pool Administration	\$78,330.00	\$78,840.00
Food Stamp Administration	\$28,925.00	\$34,180.00
OAP Administration	\$4,100.00	\$4,100.00
Human Services Programs	\$613,161.00	\$697,027.00
*Temporary Aid to Needy Families	\$500,000.00	\$475,000.00
*Aid to the Needy Disabled	\$50,000.00	\$50,000.00
*Aid to the Blind	\$3,000.00	\$2,000.00
*Old Age Pension	\$200,000.00	\$200,000.00
**Low Income Energy Assistance Program	\$200,000.00	\$175,000.00
**Foster Care	\$225,000.00	\$275,000.00
**Child Care	\$90,145.00	\$84,000.00
**Medicaid Transportation	\$85,000.00	\$85,000.00
	2,183,396.00	2,284,462.00
Food Stamp Benefits Issued	\$1,300,000.00	\$1,300,000.00
Total	\$3,483,396.00	\$3,584,462.00
Proposed Local Revenue	\$186,879.00	\$194,318.00
% County Share to Total	5.36%	5.42%
*Benefits paid to recipients		
**Payments to vendors		

Crowley County Department of Human Services

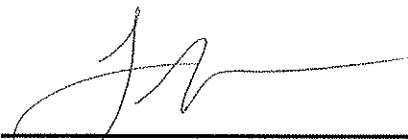
**2014
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County Commission Approval and Signature Page

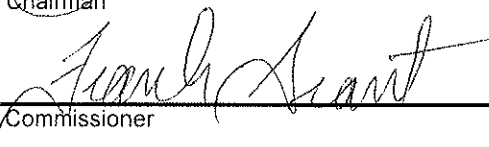
**Summary of Expenditures and Revenues
Calculation of amount to be raised by Property Taxes**

	2012 ACTUAL EXPENDITURES AND REVENUES	2013 ESTIMATED EXPENDITURES AND REVENUES	2013 BUDGET APPROVED	2014 BUDGET APPROVED
Requirements				
Actual Expenditures	918,078.00	1,059,880.00		
Appropriations Budget Request			1,093,123.00	1,211,468.00
Estimated Working Balance			50,000.00	50,000.00
Total Requirements	918,078.00	1,059,880.00	1,143,123.00	1,261,468.00
REVENUES				
State	713,814.00	809,732.00	812,474.00	905,991.00
County Tax Relief Fund	73,670.00	70,000.00	75,000.00	64,000.00
Total State Revenue	787,484.00	879,732.00	887,474.00	969,991.00
Other Local Revenues	63,822.00	63,810.00	67,825.00	66,460.00
Fund Balance	315,186.00	374,673.00	277,400.00	377,389.00
Fund Balance - Restricted	29,930.00	29,930.00	29,930.00	29,930.00
Prior Period Adj Fund Bal	0.00	0.00		
Property Tax	126,259.00	119,054.00	119,054.00	127,858.00
Total Local Revenue	190,081.00	182,864.00	186,879.00	194,318.00
Total Available Resources*	977,565.00	1,062,596.00	1,074,353.00	1,164,309.00
Ending Fund Balance	374,673.00	377,389.00	258,630.00	330,230.00
Assessed Valuation	36,916,946.00	36,631,859.00	36,631,859.00	39,340,864.00
Mil Levy	3.80	3.25	3.25	3.25
Amount Required from Prop Tax				127,858.00

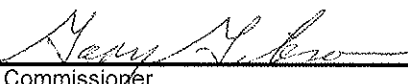
Approved by:



 Chairman Date 12-10-13



 Commissioner Date 12/10/13



 Commissioner Date 12/10/13

Crowley County Department of Human Services

**2014
BUDGET REQUEST**

STATE REVENUE: DETAIL

Acct No	Acct Name	2012 ACTUAL REVENUES	2013 JUNE YTD REVENUES	2013 ESTIMATED REVENUES	2013 BUDGET APPROVED	2014 BUDGET APPROVED
50.490.1000	ADMINISTRATION: Regular Administration	124,871.00	35,213.00	145,000.00	145,000.00	145,000.00
	Specifically Funded Programs:					
50.490.1701	Reg Admin HCPF	26,007.00	7,610.00	20,000.00	20,000.00	20,000.00
50.490.1702	Admin - Adult Protection Svcs	0.00	0.00	4,320.00	0.00	10,888.00
50.490.1703	Admin Non Allocated - MMA	221.00	472.00	472.00	225.00	250.00
50.490.1704	Admin Non Allocated - HCPF	8,070.00	7,642.00	7,650.00	10,000.00	5,000.00
50.490.1706	Admin Non Allocated - PROV FEE	3,166.00	2,368.00	3,000.00	3,000.00	3,000.00
50.490.1780	State Reimbursed - burials	0.00	2,400.00	2,400.00	0.00	2,400.00
50.406.2100	CSBG Admin	13,021.00	595.00	0.00	1,000.00	0.00
50.502.2002	CW Parental Fees	1,661.00	2,542.00	5,395.00	5,110.00	7,075.00
50.492.1730	Child Care Admin	16,436.00	6,634.00	13,528.00	12,856.00	16,524.00
50.494.1720	Child Support Enforcement	50,928.00	27,528.00	48,390.00	49,402.00	51,225.00
50.493.1716	Child Welfare 100%	16,545.00	16,073.00	16,491.00	16,350.00	16,500.00
50.493.1715	Child Welfare 80/20%	135,853.00	66,247.00	145,745.00	147,610.00	147,040.00
50.500.1717	Child Welfare Core Svc 100%	65,028.00	48,223.00	73,907.00	89,367.00	100,236.00
50.493.1712	Child Welfare TANF Transfer	0.00	0.00	0.00	0.00	0.00
50.500.1722	Child Welfare - Core Svcs 80/20	390.00	11,270.00	12,260.00	11,320.00	14,975.00
50.406.2300	Energy Outreach	13,650.00	7,350.00	10,000.00	8,000.00	10,000.00
50.495.1725	LEAP Admin	12,084.00	8,093.00	13,090.00	13,274.00	13,274.00
50.495.1726	LEAP Outreach	1,384.00	208.00	1,250.00	2,240.00	1,500.00
50.406.2000	Medicaid Transp.	89,796.00	41,103.00	85,000.00	85,000.00	85,000.00
50.496.1732	OAP Admin	3,330.00	1,502.00	4,100.00	4,100.00	4,100.00
50.493.1718	Child Welfare SCCC	1,088.00	597.00	1,200.00	480.00	1,280.00
50.491.1710	TANF Admin	88,226.00	56,295.00	123,786.00	135,440.00	133,825.00
50.491.1715	TANF Family Preservation	32,234.00	14,307.00	31,983.00	32,700.00	36,700.00
50.491.1716	TANF NMS Segregated Funding	9,825.00	10,517.00	15,000.00	20,000.00	20,000.00
50.501.1750	IVE Waiver Funding	0.00	0.00	25,765.00	0.00	60,199.00
	Total	713,814.00	374,789.00	809,732.00	812,474.00	905,991.00

COUNTY TAX BASE RELIEF FUND

Acct No	Acct Name	2012 ACTUAL REVENUE	2013 JUNE YTD REVENUE	2013 ESTIMATED REVENUE	2013 BUDGET REQUEST	2014 BUDGET REQUEST
50.498.1790	County Tax Base Relief Fund	73,670.00	24,412.00	70,000.00	75,000.00	64,000.00

Crowley County Department of Human Services

**2014
BUDGET REQUEST**

OTHER LOCAL REVENUES: DETAIL

Acct No	Acct Name	2012 ACTUAL REVENUES	2013 JUNE YTD REVENUES	2013 ESTIMATED REVENUES	2013 BUDGET APPROVED	2014 BUDGET APPROVED
50.401.1000	Specific Own. Taxes	9,309.00	3,911.00	9,000.00	8,800.00	9,000.00
50.400.2000	Delinquent Taxes	305.00	145.00	225.00	175.00	225.00
50.400.3100	Penalties & Interest	269.00	24.00	250.00	200.00	250.00
50.400.3200	Delinquent Interest	99.00	32.00	50.00	50.00	50.00
50.407.1000	Other Misc Revenue	300.00	0.00	100.00	300.00	200.00
50.402.1000	Reg Class Taxes	6,413.00	2,114.00	5,000.00	6,000.00	5,000.00
50.488.1721	State CSE Inc	8,311.00	4,682.00	8,500.00	8,000.00	8,500.00
CSE Fees****	CSE Fees****	389.00	375.00	650.00	600.00	650.00
50.498.1721	Cost Allocation	17,996.00	9,150.00	18,000.00	20,000.00	20,000.00
50.498.1792	Cost Allocation - HCPF	3,604.00	1,737.00	3,500.00	3,000.00	3,000.00
TANF Incentives	TANF Incentives	0.00	0.00	0.00	0.00	0.00
50.491.1712	TANF Wrkfr Part	0.00	0.00	0.00	0.00	0.00
Other Financing Sources*	Other Financing Sources*	13,347.00	7,731.00	14,900.00	17,750.00	15,950.00
Wkfr Enh Funds	Wkfr Enh Funds	0.00	0.00	0.00	0.00	0.00
State Incentives*	State Incentives***	843.00	445.00	1,035.00	1,000.00	1,035.00
FA Incentives**	FA Incentives**	2,637.00	1,248.00	2,600.00	1,950.00	2,600.00
TOTAL	TOTAL	63,822.00	31,594.00	63,810.00	67,825.00	66,460.00
50.400.3000	Tax Abatements	0.00		0.00	0.00	0.00
Net Total	Net Total	63,822.00	31,594.00	63,810.00	67,825.00	66,460.00

OTHER	*Other Fin Srces					
50.499.1792	CSE Retained	12,183.00	7,333.00	14,000.00	17,000.00	15,000.00
50.499.1794	CC Prog Recoveries	162.00	3.00	50.00	100.00	100.00
50.499.1795	SC Prog Recoveries	1,002.00	395.00	850.00	650.00	850.00
		13,347.00	7,731.00	14,900.00	17,750.00	15,950.00

FED FA	**Fed FA Incent					
50.489.1740	FA Fraud Incentive	241.00	0.00	200.00	50.00	200.00
50.489.1741	FA UCE Incentives	2,396.00	1,248.00	2,400.00	1,900.00	2,400.00
		2,637.00	1,248.00	2,600.00	1,950.00	2,600.00

STATE	***State Incentives					
50.488.1713	TANF UCE Incentives	753.00	295.00	800.00	800.00	800.00
50.488.1714	TANF Fraud	24.00	0.00	25.00	50.00	25.00
50.488.1715	AND Fraud Incentives	62.00	146.00	200.00	100.00	200.00
50.488.1733	OAP Fraud Incentives	4.00	4.00	10.00	50.00	10.00
		843.00	445.00	1,035.00	1,000.00	1,035.00

CSE	****CSE Incentives					
50.494.1723	IV-D Adm SCL Fees	122.00	207.00	250.00	200.00	250.00
50.494.1725	CSE Application Fees	267.00	168.00	400.00	400.00	400.00
		389.00	375.00	650.00	600.00	650.00