

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

**JULY 26, 2021**

**CALL TO ORDER**

Board of County Commissioners met in regular session on July 26, 2021. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman  
Roy Elliott-----Vice Chairman  
Terry McMillian-----Member  
LaShelle Benbow-----Deputy Clerk to the Board

**RESOLUTION NO. 2021-8133  
APPROVE REQUEST FROM CROWLEY COUNTY SCHOOL DISTRICT TO END THE SCHOOL RESOURCE OFFICER MOU, EFFECTIVE JULY 1, 2021**

Motion by Elliott, seconded by McMillian to approve a request from Scott Cuckow, Superintendent of Crowley County Schools, to end the School Resource Contract effective July 1, 2021.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8134  
APPROVE SPECIAL PAYROLL DISBURSEMENT, JULY 20, 2021**

Motion by McMillian, seconded by Elliott to approve the special payroll disbursement for July 20, 2021, and authorize transfer of funds in the following amount:

General Fund                                       \$ 3,622.15

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8135  
APPROVE AUDIT ENGAGEMENT LETTER BETWEEN SECRETAC AND HANCOCK FROESE & COMPANY LLC TO PERFORM AN AUDIT FOR YEAR ENDED JUNE 30, 2021**

Motion by Elliott, seconded by McMillian to approve an audit engagement letter with Hancock Froese & Company LLC to perform an audit of SECRETAC, as of fiscal year end June 30, 2021.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8136  
APPROVE THE SALE OF COUNTY OWNED FIRE DEPARTMENT VEHICLES**

Motion by McMillian, seconded by Elliott to approve the sale of three, county-owned fire department vehicles. A request for sealed bids will be advertised on our Facebook page and in the Ordway New Era. Bids will be read at the board meeting on August 10, 2021, at 9:30 a.m. Vehicles being sold are: 1978 Dodge, 1989 International, and 2001 Ford.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8137**

**APPROVE DHS DISBURSEMENTS, JULY 26, 2021**

Motion by Elliott, seconded by McMillian to approve the DHS disbursements for July 26, 2021, and authorize transfer of funds in the following amount:

DHS Fund                                   \$ 6,056.57

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8138**

**APPROVE FAIR BOARD MEMBERS & VOLUNTEERS FOR 2021**

Motion by McMillian, seconded by Elliott to approve the list of Crowley County fair board members and volunteers, provided by Holly McCuistion and Mary Beth Tucker.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8139**

**APPROVE NOTICE OF SUPPLEMENTAL AND CONTINGENCY BUDGETS, AND APPROPRIATION**

Motion by Elliott, seconded by McMillian to approve the Notice of Supplemental and Contingency Budgets, and Appropriation as follows:

NOTICE is hereby given that a proposed supplemental budget and a contingency budget has been submitted to the Crowley County Board of County Commissioners for the current fiscal year of 2021; a copy of such proposed supplemental and contingency budgets has been filed in the office of the Crowley County Board of County Commissioners, where the same is open for public inspection; such proposed supplemental and contingency budgets will be considered at a regular meeting of the Crowley County Board of County Commissioners to be held at the Courthouse Annex, Commissioners Meeting Room, on August 10, 2021 at 9:00 a.m.

Any interested elector of Crowley County may inspect the proposed supplemental and contingency budgets and file or register any objections thereto at any time prior to the final adoption of the supplemental and contingency budgets, August 10, 2021, at 9:00 a.m.

Summary of Supplemental Budget:

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, the receipt of funds from the Coronavirus Relief Fund 2020, in the amount of \$256,767, was not assured at the time of the adoption of the 2021 budget due to an initial grant end date of December 30, 2020: and

WHEREAS, the Coronavirus Relief Fund 2020 was extended for use through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2021 appropriation for the General Fund, Auxiliary Services, line number 10.543.59519 CVRF '20 Expenditures is hereby increased from \$0.00 to \$264,536 to cover purchases that are necessary expenditures incurred due to the public health emergency.

Summary of Contingency Budget:

A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE COUNTY OF CROWLEY, COLORADO.

WHEREAS, a mandatory migration of the E911 service network Public Safety Answering Point to an all-IP based infrastructure known as an Emergency Services IP-network by the end of 2020; and

WHEREAS, the additional costs of service for this transition could not have been reasonably foreseen at the time of the adoption of the 2021 budget;

AND WHEREAS, the money to finance this contingency is available in the same fund in the form of unrestricted surpluses.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CROWLEY COUNTY, COLORADO;

Section 1. That the 2021 appropriation for the E911 Fund, E911 Expenditures, line number 80.680.51390 Communications is hereby increased from \$2000 to \$20,060 including the contingency.

Section 2. That the sum of \$18,060.00 is hereby authorized for use from unappropriated and unrestricted surpluses in the E911 Fund.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**RESOLUTION NO. 2021-8140**

**APPROVE LETTER OF ACCEPTANCE FOR THE 2021 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM**  
Motion by Elliott, seconded by McMillian to approve the letter of acceptance for the 2021 Emergency Management Performance Grant Program, in the amount of \$21,000.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Arbuthnot-----Aye  
Elliott-----Aye  
McMillian-----Aye

**AUDIENCE - DOUG ENGLAND**

County Assessor, Doug England, discussed the real and personal property valuation appeals that he has received. He will coordinate meetings to hear the appeals, and the Crowley County Board of Equalization will meet on August 10, 2021, to render a decision on the appeal requests.

**DISCUSSION - PRISON LOBBYIST**

The commissioners are working with the Lobbyist to bring Legislators to Crowley County for a tour of our towns, and to stress the importance of the private prison.

**MONTHLY PRISON MEETING**

The board conducted the monthly prison meeting with representatives of Crowley County Correctional Facility. Representatives from Arkansas Valley Correctional Facility did not attend the meeting. Those in attendance were:

Commissioners: Arbuthnot, Allumbaugh and Elliott  
Deputy Clerk to the Board: LaShelle Benbow  
CCCF Warden: Barry Goodrich  
CCCF Assistant Warden: Steve Brown  
DOC Representatives: Alison Morgan and Jennifer Hansen

The prison will be hosting hiring events at Crowley County Days, and in Pueblo.

No further business appearing the meeting was recessed.  
Minutes taken by LaShelle Benbow.

ATTEST:

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Melinda Carter, County Clerk

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Blaine Arbuthnot, Chairman