

**CROWLEY COUNTY BOARD OF COUNTY COMMISSIONERS  
RECORD OF PROCEEDINGS**

**JANUARY 8, 2021**

**CALL TO ORDER**

Board of County Commissioners met in regular session on January 8, 2021. The meeting was called to order by Chairman Blaine Arbuthnot at 8:30 a.m. The following were present:

Blaine Arbuthnot-----Chairman  
Tobe Allumbaugh-----Member  
Roy Elliott-----Member  
LaShelle Benbow-----Deputy Clerk to the Board

**RESOLUTION NO. 2021-7998**

**APPROVE BOARD MINUTES FOR DECEMBER 2020**

Motion by Elliott, seconded by Allumbaugh to approve the December 2020 board minutes.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-7999**

**APPROVE 2021 LEASE COMMITMENTS**

Motion by Allumbaugh, seconded by Elliott to approve the following lease payments for 2021:

Lease Purchase: KS State Bank, Payment on Note Number 3351023 due January 15, 2021, in the amount of \$5,283.95

Lease Purchase: First National Bank of Las Animas, Payment on Note Number 7180460 due January 21, 2021, in the amount of \$54,714.46

Lake Lease: Lake Henry Reservoir Company and Lake Meredith Reservoir Company in the amount of \$3,000 each, due January 31, 2021.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8000**

**APPROVE RESOLUTION APPOINTING BUDGET OFFICER FOR 2021**

Motion by Elliott, seconded by Allumbaugh to appoint LaShelle Benbow as Budget Officer for 2021 as follows:

WHEREAS, pursuant to Colorado Revised Statutes, Section 29-1-104 & 30-11-107(n), the Crowley County Board of County Commissioners ("Board") is authorized to create, by resolution duly adopted, the office of county budget officer or such other offices as the Board deems required for the efficient management of the business and concerns of the County; and

WHEREAS, the Board is authorized to make appointments to the offices so created and to prescribe duties to be performed by such appointees; and

WHEREAS, to further the efficient and effective management of County affairs, the Board desires to appoint, as required in Colorado Revised Statutes, Section 29-1-104, LaShelle Benbow to prepare the county budget and submit the same to the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Crowley County, Colorado, as follows:

1. The position of county budget officer is hereby created.

2. The duties of the county budget officer shall be as described in Colorado Revised Statutes 29-1-101 through 29-1-115 "Local Government Budget Law of Colorado" and other functions as prescribed by the Board of County Commissioners.

The effective date hereof shall be the date of the adoption of this Resolution.

ADOPTED THIS 8TH DAY OF JANUARY, 2021.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8001**

**APPROVE ANNUAL APPOINTMENTS RESOLUTION FOR THE CALENDAR YEAR 2021**

Motion by Elliott, seconded by Allumbaugh to make the following administrative appointments and designations for calendar year 2021:

WHEREAS, the Board of County Commissioners of the County of Crowley, State of Colorado (hereinafter "the Board"), desires to make certain necessary administrative appointments and designations for the terms specified hereinbelow; and

WHEREAS, it is necessary that the Board designate official legal depositories for the County of Crowley, State of Colorado, for fiscal year 2021, pursuant to C.R.S. 24-75-603 and 30-10-708; and

WHEREAS, the following appointments and designations do not constitute contractual obligations of the County of Crowley nor of the Board, and the County and the Board are not legally bound for the respective terms of appointment or designation as specified herein below, the County, by and through the Board, having the authority, in its sole discretion, to change, add, or abolish such appointments and designations and to fill vacancies, therefore, as it sees fit.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CROWLEY, STATE OF COLORADO:

THAT, Commissioner Arbuthnot be and is hereby elected Chair of the Board of County Commissioners of the County of Crowley, State of Colorado, in accordance with C.R.S. 30-10-307. In the event that the Vice Chair or other Commissioner are absent, the Chairman can make a motion or can second a motion in order for the Board of County Commissioners to conduct business.

THAT, Commissioner Elliott be and is hereby elected Vice Chair of the Board of County Commissioners of the County of Crowley, State of Colorado, to preside, in the absence of the Chair, at all meetings of the Board and to sign all County orders concerning matters submitted to the Board or connected with its powers and duties.

THAT, LaShelle Benbow be and is hereby appointed as the Deputy Clerk to the Board of County Commissioners.

THAT, in accordance with C.R.S. 30-11-118, Nathan Schulz be and is hereby appointed the Crowley County Attorney.

THAT, Tonia Burnett be and is hereby appointed the Crowley County DHS Director.

THAT, John Reitan be and is hereby appointed the EMS Coordinator.

THAT, Mario Rodriguez be and is hereby appointed the Ambulance Director.

THAT, Greg Karle be and is hereby appointed the County Fire Chief.

THAT, Rick Ferraro be and is hereby appointed the County Assistant Fire Chief.

THAT, Ordway New Era be and is hereby appointed as the Publisher of county business.

THAT, Commissioner Elliott and Commissioner McMillian be and is hereby appointed to serve on the Southeast Colorado Family Guidance Board.

THAT, Tonia Burnett and Commissioner Elliott be and is hereby appointed to serve on the RESADA Board.

THAT, Roxie Smith be and is hereby appointed to serve as the Crowley County Veterans Service Officer.

THAT, Matt Carter be and is hereby appointed to serve as the Crowley County Building Inspector.

THAT, Matt Carter be and is hereby appointed to serve as the Planning & Zoning Land Use Administrator for Crowley County.

THAT, Commissioner Elliott and Commissioner McMillian be and is hereby appointed to serve on the Southeast Colorado Workforce Investment Board.

THAT, Commissioner Elliott, Commissioner McMillian, and Sheriff Kurtz be and is hereby appointed as representatives to the COMCOR committee.

THAT, Commissioner Arbuthnot and Tobe Allumbaugh be and is hereby appointed to serve as CCI Proxy Appointees.

THAT, LaShelle Benbow be and is hereby appointed to serve as the AAA Project Director for Crowley County.

THAT, Commissioner Elliott be and is hereby appointed to serve as a representative to the AAA committee.

THAT, Imogene Bauer, Berniece McClure, and Annette Barber be and is hereby appointed to serve on the Historical Preservation Board.

THAT, Commissioner Arbuthnot be and is hereby appointed to serve as a Voting Delegate to Colorado Canal and Twin Lakes Reservoir Companies.

THAT, Commissioner Arbuthnot, Commissioner Elliott, and Commissioner McMillian be and is hereby appointed to serve on the Crowley County Economic Development Taskforce.

THAT, Commissioner Arbuthnot and Tobe Allumbaugh be and is hereby appointed to serve on the Ark Valley Conduit Board.

THAT, Commissioner Arbuthnot, Commissioner Elliott and Commissioner McMillian be and is hereby appointed to serve on the SECED Board.

THAT, Bill Gray, Dave Ragsdale, Garry Ashida, Gary Gibson, and Bob Offut be and is hereby appointed to serve on the Planning & Zoning Commission Board for Crowley County.

THAT, Commissioner Arbuthnot be and is hereby appointed to serve on the SECED Executive Board.

THAT, Commissioner Arbuthnot, Commissioner Elliott, and Commissioner McMillian be and is hereby appointed to serve on the SECOG Board.

THAT, Commissioner Arbuthnot and Commissioner Elliott be and is hereby appointed to serve on the SCEDD Board.

THAT, Commissioner Elliott be and is hereby appointed to serve on the SAGE Board.

THAT, Commissioner Elliott and Commissioner McMillian be and is hereby appointed to serve on the SECORT Board.

THAT, Commissioner Arbuthnot and Commissioner Elliott be and is hereby appointed to serve on the SEBREA Board.

THAT, Rick Kidd, Commissioner Elliott, and Lynn Chubbuck be and is hereby appointed to serve on the Ark Valley Roundtable.

THAT, Commissioner Elliott be and is hereby appointed to serve on the Crowley County Water System.

THAT, John Reitan, Mario Rodriguez, and Commissioner Elliott be and is hereby appointed to serve on the SECRETAC Board.

THAT, John Reitan, Leah Fox, Commissioner Elliott, Commissioner Arbuthnot, Commissioner McMillian, and Cheryl Salzbrenner be and is hereby appointed to serve on the E911 Authority Board.

THAT, the appointments herein, shall be for fiscal year 2021 and continue until further order of the Board.

BE IT FURTHER RESOLVED, that the Board approves and designates the First National Bank of Las Animas, Ordway Branch, as the authorized depository for the Crowley County funds.

BE IT FURTHER RESOLVED, per C.R.S. 24-6-402.3, the Board designates the display board located on the upper level of the Annex Building, and the display board located in the entryway of the Courthouse as the posting locations for public meeting notices and agenda information of the Board.

MOVED, READ AND ADOPTED by the Board of County Commissioners of the County of Crowley, State of Colorado, at its regular meeting held January 08, 2021.

**RESOLUTION NO. 2021-8002  
APPROVE AUTHORIZATION OF PERSONS TO SIGN CHECKS FOR 2021**

Motion by Allumbaugh, seconded by Elliott to make the following changes to authorized signatories for Crowley County Commissioner accounts, effective January 12, 2021:

Remove: Tobe Allumbaugh  
Add: Terry McMillian, Blaine Arbuthnot, Roy Elliott, Melinda Carter  
Special: LaShelle Benbow is also an authorized signer on the Secretac account, only.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8003  
APPROVE CAPITAL PURCHASE, ROAD & BRIDGE FUND**

Motion by Elliott, seconded by Allumbaugh to approve the purchase of a 2021 Caterpillar 140JOY-LR for District 2 Road and Bridge department from Wagner Cat, in the amount of \$229,600, less \$39,000 for the trade-in of the 2001 772 - John Deere, SN #578376, resulting in a net cost of \$190,600.

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8004  
APPROVE DHS DISBURSEMENTS, JANUARY 8, 2021**

Motion by Elliott, seconded by Allumbaugh to approve the DHS disbursements for January 8, 2021, and authorize transfer of funds in the following amounts:

DHS Fund                                 \$ 21,772.96

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8005  
APPROVE DISBURSEMENTS, JANUARY 8, 2021**

Motion by Allumbaugh, seconded by Elliott to approve the disbursements for January 8, 2021, and authorize transfer of funds in the following amounts:

General Fund                             \$ 3,353.62  
Road and Bridge Fund                 \$ 40.16  
EMS Fire Fund                           \$ 718.23  
Ambulance Fund                         \$ 287.71

Secretac Fund                            \$ 10,916.67

Total Disbursements                 \$ 15,316.39

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye

Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8006**

**APPROVE BACKDATE DISBURSEMENTS, JANUARY 8, 2021**

Motion by Elliott, seconded by Allumbaugh to approve the backdate disbursements for January 8, 2021, and authorize transfer of funds in the following amounts:

General Fund	\$ 16,593.62
Road and Bridge Fund	\$ 15,853.16
EMS Fire Fund	\$ 618.19
Ambulance Fund	\$ 2,400.04
Water Fund	\$ 10,109.91
DHS Fund	\$ 60.00

Total Disbursements \$ 45,634.92

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8007**

**APPROVE ANNUAL FEE DISBURSEMENTS, JANUARY 8, 2021**

Motion by Allumbaugh, seconded by Elliott to approve the disbursements for January 8, 2021, and authorize transfer of funds in the following amounts:

General Fund	\$140,215.26
Road and Bridge Fund	\$ 53,572.00
EMS Fire Fund	\$ 16,476.00
Ambulance Fund	\$ 5,017.00
Water Fund	\$ 3,688.00

Total Disbursements \$218,968.26

Upon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**RESOLUTION NO. 2021-8008**

**APPROVE ANNUAL SALARY PUBLICATION**

Motion by Elliott, seconded by Allumbaugh to approve the publication of the gross annual salaries for calendar year 2020.

pon motion duly made and seconded the foregoing resolution was adopted by the following vote:

Allumbaugh-----Aye  
Arbuthnot-----Aye  
Elliott-----Aye

**OTHER BUSINESS/DISCUSSION**

The commissioners attended a zoom meeting the the Govenor and his council regarding the private prison.

No further business appearing the meeting was recessed.  
Minutes taken by LaShelle Benbow.

ATTEST:

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Melinda Carter, County Clerk

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Blaine Arbuthnot, Chairman